



Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise, and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, March 20th, 2024, 11:00-12:30pm

LOCATION: Walker Room, 1220 Morello Ave, Martinez CA 94553

ATTENDANCE: Claude Battaglia, Bill Jones, Mashal Kleven, Stephen Krank, Jennifer Machado, JR Wilson

ABSENT: Ron Brittain, Michael Callanan, Jazmin Ridley

TELEPHONIC: Daisy Gallegos, Rachna Pandya

HCH STAFF ATTENDANCE: Rachael Birch (HCH Project Director), Heather Cedermaz (HCH Medical Director), Mia Fairbanks (HCH Nurse Program Manager), Gabriella Quintana (HCH QI Team)

PUBLIC ATTENDANCE: None

Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL** – February Meeting Minutes
2. **Action Item: APPROVAL** – Legislative Mandate Review
3. **Action Item: REVIEW** – Annual UDS Metrics

Welcome & Introduction

Action Item: Approval of February's Board Meeting Minutes

1. Discussion of last month's meeting minutes
 - a. Review comments or suggestions for changes

Motion

- A. **Statement:** *I move to approve the minutes from January.*
- B. **Motion Made by:** Bill Jones
- C. **Seconds the Motion:** Jennifer Machado
Roll Call Vote: Each voting member must verbally approve or oppose.
- D. **IN FAVOR:** Claude Battaglia, Daisy Gallegos, Bill Jones, Mashal Kleven, Stephen Krank, Jennifer Machado, Rachna Pandya, JR Wilson
OPPOSED: None
ABSTAINS: None
ABSENT: Ron Brittain, Michael Callanan, Jazmin Ridley
Motion Result: PASSED

Standing Item: HCH Services Update

Mia Fairbanks (HCH Nurse Program Manager)

1. Clinics
 - a. Hijas del Campo
 - i. Huge success
 - ii. Starting to talk about expanding services
 - iii. Helping people sign up for Medi-Cal
 - iv. Undocumented, migrant workers meeting our criteria for insecurely housed
 - b. Bay Area Rescue Mission (BARM)
 - i. Richmond clinic experiencing recent safety issues.
 - ii. Moving services to GRIP, still serving the same population.
 - c. Trinity
 - i. Will be going back
 - d. CORE
 - i. Working with CORE
 - ii. 2 additional providers joining to support with outreach
 - e. City of Concord
 - i. Coming to see Martinez Marina clinic collaboration with Bay Showers

Standing Item: Patient Story

(Heather Cedermaz, HCH Medical Director)

1. Highlighted for Contra Costa Director's report
 - a. Patient with substance use/mental health.

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- b. Has delivered 3 children
 - c. Made connections with her over the next 6 months, got her on a Long Acting Injectable Medication.
 - d. Now connected with BH, has a health home, and has received a voucher now to get housing in Walnut Creek.
 - e. Great example of collaboration between HCH, Core and BH
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Standing Item: Project Director Requests

(Rachael Birch, HCH Project Director)

1. Legislative Mandate Review
 - a. Board required to review the updated legislative mandate which only had changes to wording, no content.
 - b. Policy was developed with the help of a health care law firm.

Motion

- A. **Statement:** *I move to approve the updates to the legislative mandate.*
- B. **Motion Made by:** Stephen Krank
- C. **Seconds the Motion:** Jennifer Machado
Roll Call Vote: Each voting member must verbally approve or oppose.
- D. **IN FAVOR:** Claude Battaglia, Daisy Gallegos, Bill Jones, Mashal Kleven, Stephen Krank, Jennifer Machado, Rachna Pandya, JR Wilson
OPPOSED: None
ABSTAINS: None
ABSENT: Ron Brittain, Michael Callanan, Jazmin Ridley
Motion Result: PASSED

Standing Item: Quality Improvement & Assurance

(Gabriella Quintana, HCH QI Team)

1. UDS Review – Slide Deck Attached
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Standing Item: Board Member Recruitment & Training

(All)

1. Recruitment
 - a. CAB may be interested in a visit but not joining officially at the moment.
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Standing Item: Field Trips

1. Discuss next board meet up
 - i. Trinity center in June right after this meeting
 - ii. Tour in Walnut Creek (about 30 min)
 - iii. Parking lot across the street.
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Standing Item: Community Updates

1. Stephen Krank – St. Vincent DePaul
 - a. Branch meeting on Saturday 3/24
 - b. They work with people in need
 - c. Good way to introduce to HCH and leverage services
 - d. 24/29 branches have food pantries, possibly promoting vaccination events
 2. APS
 - a. April 16th elder abuse training for officers and civilians working at the departments.
 - b. Trying to connect with 200 officers by September.
 - c. In person at the Antioch family justice center.
 - d. Breakfast provided, first of several in person training events.
 - e. Hoping to hit all 3 county regions, starting with East.
 3. Community Update – Heather
 - a. Care Court is the state of California mandating all counties have a plan to support MH with high PES and detention utilization. Contra Costa is meeting to set plan by Dec 31st. This could include mandated treatment.
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Standing Item: Future Matters

1. Legislative Mandate
 2. Metric Review
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Standing Item: Next Meeting and Time

Wednesday, April 17th, 2024

11:00-12:30pm

1220 Morello Ave, Martinez CA

Approval of HCH Co-Applicant Board Meeting Minutes from March 20, 2024

Board Chair Signature _____ **Stephen Krank** _____

Date _____ **4/17/24** _____