



Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise, and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, January 17th, 2024, 11:00-12:30pm

LOCATION: Walker Room, 1220 Morello Avenue, Martinez, CA 94553

ATTENDANCE: Ron Brittain, Michael Callanan, Daisy Gallegos, Bill Jones, Mashal Kleven, Stephen Krank, Rachna Pandya, Jazmin Ridley, Jonathan Russell, JR Wilson,

ABSENT: Claude Battaglia

TELEPHONIC: Jennifer Machado

HCH STAFF ATTENDANCE: Heather Cedermaz (HCH Lead Provider), Kimberly Cullom (PHCS Director), Mia Fairbanks (HCH Nurse Program Manager), Gabriella Quintana (HCH QI Team)

PUBLIC ATTENDANCE: Jill Ray, Sara Lee

Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL – December Meeting Minutes**
 2. **Action Item: REVIEW – Board Assessment**
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Welcome & Introduction

Action Item: Approval of December's Board Meeting Minutes

1. Discussion of last month's meeting minutes
 - a. Review comments or suggestions for changes

Motion

- A. **Statement:** *I move to approve the minutes from December.*
- B. **Motion Made by:** Ron Brittain
- C. **Seconds the Motion:** Rachna Pandya
Roll Call Vote: Each voting member must verbally approve or oppose.
- D. **IN FAVOR:** Ron Brittain, Michael Callanan, Bill Jones, Mashal Kleven, Stephen Krank, Jennifer Machado, Rachna Pandya, Jazmin Ridley, Jonathan Russell, JR Wilson
OPPOSED: None
ABSTAINS: None
ABSENT: Claude Battaglia, Daisy Gallegos
Motion Result: PASSED

Standing Item: HCH Services Update

Mia Fairbanks (HCH Nurse Program Manager)

- 1. New Clinics
 - a. Hijas del Campo in Brentwood
 - i. Starting to reach out
 - ii. Requires a mobile van, site assessment next week
 - iii. Once confirmed we can start
- 2. Staffing Updates
 - a. Almost full staffed
 - b. Looking to get more SUN Support
- 3. Memorial event recap
 - a. December memorial event with H3

Standing Item: Quality Improvement & Assurance

(Gabriella Quintana, HCH QI Team)

- 1. Board Assessment
 - a. CoC advisory body heavily focused on housing
 - b. Discussion on case management with the entire county
 - c. Request for program to highlight a patient story each month
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Standing Item: Board Member Recruitment & Training
(All)

1. Onboarding
 - a. 1 on 1 meetings with new members

Standing Item: Field Trips

1. Discuss next board meet up
 - a. Martinez Marina Clinic in the next couple of months

Standing Item: Community Updates

1. City of Antioch Resource Fair

Standing Item: Future Matters

1. PD Evaluation

Standing Item: Next Meeting and Time

Wednesday, February 21, 2024

11:00-12:30pm

1220 Morello Ave, Martinez CA

Approval of HCH Co-Applciant Board Meeting Minutes from January 17, 2024

Board Chair Signature Stephen Krank

Date 2/21/24