



Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise, and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, September 20th, 2023, 11:00-12:30pm

LOCATION: Walker Room, 1220 Morello Avenue, Martinez, CA 94553

ATTENDANCE: Claude Battaglia, Ron Brittain, Michael Callanan, Daisy Gallegos, Bill Jones, Mashal Kleven, Stephen Krank, Jennifer Machado, Jonathan Russell, JR Wilson

ABSENT: Teri House

TELEPHONIC: Rachna Pandya

HCH STAFF ATTENDANCE: Heather Cedermaz (HCH Lead Provider), Mia Fairbanks (HCH Nurse Program Manager), Sara Cortez (HS Administrator), Gabriella Quintana (HCH QI Team),

PUBLIC ATTENDANCE: Jill Ray

Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL – August Meeting Minutes**
 2. **Action Item: REVIEW – Board Member Requirements**
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Welcome & Introduction

Action Item: Approval of August's Board Meeting Minutes

1. Discussion of last month's meeting minutes
 - a. Review comments or suggestions for changes

Motion

- A. **Statement:** *I move to approve the minutes from August 2023.*
- B. **Motion Made by:** Ron Brittain
- C. **Seconds the Motion:** Michael Callanan
Roll Call Vote: Each voting member must verbally approve or oppose.
- D. **IN FAVOR:** Claude Battaglia, Ron Brittain, Michael Callanan, Daisy Gallegos, Bill Jones, Mashal Kleven, Stephen Krank, Rachna Pandya, JR Wilson
OPPOSED: None
ABSTAINS: Jennifer Machado, Jonathan Russell
ABSENT: Teri House
Motion Result: PASSED

Standing Item: HCH Services Update

Mia Fairbanks (HCH Nurse Program Manager)

1. Clinics
 - a. Now have standing Monday PM clinic @ GRIP
 - i. Used to be 2x a week on Fridays with outreach.
 - ii. Now we have a big bus there weekly.
 - iii. Open to community members
 - b. BARM and GRIP on Mondays
 - c. Now full day clinic on Antioch
 - i. Tuesdays @Community Cares Center / Dairy Queen
 - ii. Used to be outreach clinic half day
 - iii. Next to executive inn new Antioch shelter.
 - d. Fulton Clinic
 - i. Longstanding clinic
 - ii. It is not flat to park the big bus.
 - iii. Have reached out to Terri and Jazmin about new spaces.
 - iv. Challenges for wheelchair lift and bus
 - v. Need a new Thursday afternoon for Antioch.
 - vi. Requirements for ingress/egress
 - *Fairgrounds - JR Wilson
 - *MCO sup can come out and look at it
2. Board of Supervisors Presentation
 - a. Opportunity to inform them what we are doing and what specific asks.
 - b. Advocate, be respectful and honest.
 - c. Extreme weather: Integrated system within the county with many partners coming together.

- d. How do we work together and become a cohesive unit and responding to different weather
 - e. While we don't have authority, we can each plant those seeds.
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Standing Item: Quality Improvement

(Gabriella Quintana, HCH QI Team)

1. Site Visit
 - a. HRSA site visit next year.
 - b. Preparation in the coming months.
 2. Consumer Advisory Board
 - a. First meeting Aug 30th
 - b. Based on recommendations received by the National HCH CAB, an initial consumer work group will develop the CAB with only the guidance and support of HCH Staff.
 - c. 4 patients attended the workgroup meeting and began identifying logistical components of the CAB important for this development including meeting frequency, location, food, and gift cards.
 - d. As part of their introduction, everyone shared how HCH has helped (or not helped) them.
 - e. The most common themes around help received were related to mental health, either through group therapy or our staff helping connect them to therapy. Their identified areas where HCH could improve included increasing awareness of resources, outreach and advocacy, more support for those with needs between respite and being fully independent, and improved medication delivery systems for those in encampments.
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Standing Item: Board Member Recruitment & Training

(All)

1. Recruitment
 - a. Jonathan possibly bringing replacement
 - b. Possibly La Clinica, Food Bank, Meals on Wheels
 - c. Council on Homelessness just opened application
 - i. 10 seats, Teri has sat on both of these
2. CoC is the reason for HUD funding.
 - a. Ensures community has a voice in the system but don't have authority.
 - b. All decisions are recommendation to the board of supervisors.

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- c. Board of supervisors does the allocations
 - 3. Asking Jill about coordinating for emergency weather
 - a. Municipalities, health, faith leaders
 - b. Leadership for HCH, H3, maybe emergency
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Standing Item: Field Trips

- 1. Discuss next board meet up
 - a. Mobile Clinic Visit @ Juvie Hall
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Standing Item: Community Updates

- 1. Stand Down
 - a. 700 volunteers
 - b. About 150 veterans stayed all 4 days and an additional 79 served one day
 - c. Dental services were major.
 - d. First multi day stand down since 2019.
 - e. Would be nice to utilize the set-up encampments for emergency use
 - f. Over 80 organizations
 - g. Feb dental event at VFW “stand up”
 - i. Open to the whole community
 - 2. SVdP
 - a. Recognized as nonprofit of the year
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Standing Item: Future Matters

- 1. HCH Budget
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Standing Item: Next Meeting and Time

Wednesday, October 18, 2023

11:00-12:30pm

1220 Morello Ave, Martinez CA

Approval of HCH Co-Applicant Board Meeting Minutes from September 20, 2023

Board Chair Signature _____ Stephen Krank_____

Date _____ 10/18/2023_____