

**CCC ALCOHOL AND OTHER DRUGS ADVISORY BOARD MEETING
MONTHLY DRAFT MINUTES
WEDNESDAY, August 23, 2023**

This meeting was held in-person and via Zoom “hybrid” in accordance with AB 2449.

- Members Present:** Shelley Clark, Cynthia Chavez, Kristin Smith, Logan Campbell, Nicole Armstrong, Rhiannon Shires Psy. D., and Nicole Green
- Members Absent:** None.
- Staff Present:** Fatima Matal Sol, AODS Program Chief; Jessica Recinos, Prevention Coordinator
- Other Attendees:** Jill Ray, District II Staff Representative, Colleen Awad
District IV Staff Representative, Veronica Maya, Olivia Liou

<u>TOPIC</u>	<u>ISSUE/CONCLUSION</u>	<u>ACTION/ RECOMMENDATION</u>
I. <u>CALL TO ORDER</u>	The meeting was called to order by Logan Campbell.	LOGAN CAMPBELL CALLED THE MEETING TO ORDER AT 4:05 PM.
II. <u>REVIEW AND ADOPT THE AGENDA</u>	Logan Campbell opened the floor to review the August 23, 2023, agenda as presented.	RHIANNON SHIRES MMS BY CYNTHIA CHAVEZ TO ADOPT THE AGENDA AS PRESENTED. MOTION APPROVED. AYES: Shelley Clark, Cynthia Chavez, Kristin Smith, Logan Campbell, Nicole Armstrong, Rhiannon Shires, and Nicole Green. NOES: None. ABSENT: None. ABSTAIN: None.
III. <u>REVIEW AND APPROVAL OF DRAFT MINUTES OF MAY 24, 2023, MEETING</u>	Logan Campbell opened the floor to approve the May 24, 2023, Board Draft Monthly Meeting Minutes.	RHIANNON SHIRES MMS BY CYNTHIA CHAVEZ TO ADOPT THE MINUTES AS PRESENTED. MOTION APPROVED. AYES: Shelley Clark, Cynthia Chavez, Logan Campbell, Nicole Armstrong, Rhiannon Shires, and Nicole Green. NOES: None. ABSENT: None. ABSTAIN: Kristin Smith.
IV. <u>PUBLIC COMMENT</u> The public and Board members may comment on any agenda item of public interest within the jurisdiction of the Alcohol and Other Drugs Advisory Board. (Maximum three minutes per speaker).	Dr. Shires shared she attended the Contra Costa Children’s Leadership Council. Logan shared that on September 17 th Discovery House will host a softball game, with a barbecue. Fatima asked if there were any questions.	SHE RECOMMENDED THAT IN THE FUTURE AODAB FURTHER LOOKS AT THE GAP OF SERVICES IN CCC. STAFF TO SHARE FLYER WITH BOARD.
V. <u>Staff Report and Updates</u>	Fatima highlighted that AOD has successfully transitioned to Electronic Health Records (EHR) as of July 1, 2023. Epic and SmartCare do not	

Fatima Matal Sol, AOD
Program Chief

interact with each other yet, nonetheless; interoperability will be built in the future. Providers can still access medical information of the clients via EPIC provider portal. Currently, in Smartcare, Providers are only able to access records of their own agencies. The main goal was to get the funding which allowed for implementation across AOD system at no cost to providers. Lastly, CalMHSA is still working on the billing functionality of the EHR and expects to complete in the next month or so. Regarding recovery residences, Fatima reported that of the 16 clients that are nearing completion this month, they are all successfully employed, fully stabilized and continuing outpatient treatment. All 16 clients used Shelter Inc. housing grants and have been transferred to Recovery Support Services.

AOD is currently doing outreach with local schools in Richmond around Opioid prevention and have a strong collaboration underway with Diablo Valley College (DVC) and Los Medanos College.

Nicole A. inquired about whether the county will have additional funding for any technical issues that may develop in the future with regards to EHR. Fatima responded that it was a one-time only grant provided for the implementation of the EHR made possible through COVID relief funding for SUD. In the future, it will be the responsibility of Behavioral Health to continue supporting the EHR via existing IT resources.

Fatima gave a brief background history of CourAGE, which started through Friday Night Live (FNL), one of the AOD Prevention Programs,

STAFF TO SHARE SLIDES WITH BOARD.

VI. CourAGE Presentation– Derrick Kirk, CCC Office of Education Tobacco Use Prevention and Education (TUPE)

Derrick Kirk gave a presentation about CourAGE and provided the following key points:

- The program has adult allies that support youth CourAGE members.
- There is an annual retreat to promote team building. The last retreat was held on August 19, 2023, with 30 members attending.
- The goal for CourAGE Coalition is to have full Contra Costa representation through different youth programs such as FNL, and Bay Area Community Resources (BACR). Students are trained on how to communicate with other students on the campus, and work on advocacy on site/community-level. CourAGE decides what substance they would like to focus their work, and will now be able to expand on cannabis prevention.
- Benefits of being a member include developing facilitation and team building skills, impacting the community, and a \$250 stipend. Derrick explained that CourAGE has presented at different conferences and

Presentation Contd.

workshops within and outside the county such as Teens Tackling Tobacco (TTT).

- Some of the projects of CourAGE includes artwork contest, social media posts, and PSA with cash prizes for the submissions.

Dr. Shires asked whether fentanyl and vaping were addressed, and Derrick stated that during the Prescription Medication workshop the members go over xylazine, fentanyl and vaping.

Shelley asked how the members were chosen. Derrick explained the maximum number of members is 35 members. CourAGE members themselves interview applicants. Other questions ensued about the operations of the program. Logan gave an update on prospective members. Likewise, he provided a brief summary about the scope and responsibilities of the Community Awareness and the Programs and Services Committee to new Board members. Jill Ray clarified that no committee could have more than three (3) board members assigned due to there currently being seven appointed Board members.

Fatima shared that an Orientation for new Board members was held recently. In addition, Supervisor Anderson submitted a proclamation to honor Guita for her years of service on AODAB.

Fatima notified Board members that a new application was received today. Ms. Olivia Liou of District 1 was on attendance but missed introductions. Ms. Liou introduced herself.

Cynthia shared that during the meeting:

- Tobacco Coalition was added to the meeting's recurring topics.
- People Who Make a Difference Award was recapped during the meeting.
- Committee contacted the Contra Costa County Office of Education for scheduling a meeting with superintendent Lynn Mackey
- Recovery Champion Awards by AODAB members are.

Logan asked if there is a plan for Red Ribbon Week proclamations. Fatima clarified that proclamations for cities are done through Prevention Programs, such as CourAGE, and similar groups. For the County, a Supervisor is approached, to invite them to assist with the resolution.

Programs and Services did not meet and are awaiting appointment of new Board members to committee to schedule a committee meeting.

LOGAN ADDED THAT THERE ARE VACANCIES IN AODAB FOR YOUTH TO JOIN.

LIAISON APPOINTMENTS:

- **NICOLE GREEN: COUNCIL ON HOMELESSNESS.**
- **DR. SHIRES: TOBACCO PREVENTION COALITION.**
- **NICOLE ARMSTRONG: THE MEDS COALITION.**

COMMITTEE APPOINTMENTS:

- **SHELLEY CLARK: COMMUNITY AWARENESS.**
- **NICOLE GREEN, NICOLE ARMSTRONG, AND KRISTIN SMITH: PROGRAMS AND SERVICES.**
- **LOGAN REMOVED HIMSELF FROM PROGRAM AND SERVICES TO COMPLY WITH QUORUM LIMITS.**

NOMINATIONS DUE SEPTEMBER 14, 2023

DUE TO SCHEDULING CONFLICTS NEW BOARD MEMBERS WILL COORDINATE.

VII. COMMITTEE HIGHLIGHTS
Executive Committee

- Logan Campbell, Chair
- Membership Updates, Committee and Liaison Appointments*

Community Awareness

- Cynthia Chavez, Chair
Committee Highlights cont.
- Recovery Champion Proclamation Award in observance of September is National Recovery Month. Submissions only by AOD Board members

Program and Services

Logan Campbell, Chair

VIII. Old Business
Review Goals for 2023 Action Plan –Logan Campbell, Chair

Roundtable Dialogue – ALL

IX. Liaison Reports
Contra Costa Council on Homelessness – Vacant

Tobacco Prevention Program (TPP)– Vacant

Mental Health Commission – Dr. Shires

MEDS Coalition – Vacant

Community Reports - All

X. New Business
Alcohol/Cannabis License Initiatives –
Alcohol License: CLDP23-02023. Land Use Permit for Convenience Store in Bay Point.
Cannabis License: None

Community events, DVC/LMC

XI. PUBLIC COMMENT
The public and board members may comment on any agenda item of public interest within the jurisdiction of the alcohol and other drugs advisory board. (Maximum of three minutes per speaker).

XII. ADJOURN

Logan deferred the discussion to allow new Board members to review the Strategic Plan.

This item was postponed by the Chair in the interest of time.

Logan shared that the City of Martinez, has received a number of applicants for ARPA funding to expand services.

Jill Ray shared that at the last meeting H3 discussed the Point-in-Time as the full report has been published online. H3 used a facilitator which is a third party to do the count. When data was verified for 2021 some parts did not match, and data was not verifiable. Thus, data for 2022 was compared to 2020.

No report was provided.

The Mental Health Commission is committed to support the implementation of the Behavior Health Incentive Program. The goals are to track and evaluate the success measures of the school sites, the method for identifying target students, and if the cost of providing mental health services in schools can be self-funded. The main difficulty is that there is a shortage of mental health professionals.

There were no reports.

There were no community reports.

Veronica Maya, from Center for Human Development gave an updated on the application. Board members discussed concerns based on location with recommendations to follow up for next AODAB meeting.

Los Medanos College and Diablo Valley College have been cooperative and are willing to work with the Board to schedule a community event.

Fatima stated that Cannabis Decoded is an initiative that targets youth through social media. The Cannabis Decoded website is under development and expected to launch by end of September, there will be an Instagram page.

Logan shared that Loaves and Fishes from Contra Costa County has their Grand Reopening on 8/24 at 12 PM at Pittsburg Dining Hall. Loaves and Fishes serve hot meals with no need for intakes. Logan adjourned the meeting.

BOARD MEMBERS ENCOURAGED TO REVIEW 2023 GOALS & OBJECTIVES FOR DISCUSSION AT NEXT BOARD MEETING.

STAFF WILL SHARE STUDENT BEHAVIOR HEALTH INCENTIVE PROGRAM AS PROVIDED BY DR. SHIRES.

VERONICA MAYA WILL FOLLOW UP ON SECURITY, DETAILS OF SURVEILLANCE CLOUD, AND TRASH PICK UP

STAFF WILL CONTACT DVC/LMC/ COLLEGES FOR POTENTIAL MEETING DATES JESSICA STATED THAT CANNABIS DECODED WILL PROVIDE TWO TRAININGS FOR PREVENTION STAFF.

MEETING ADJOURNED AT 5:56 PM.