



Minutes of Industrial Safety Ordinance Revision Working Group

Date and time: 09/23/15 12:00 am to: 09/23/15 01:00 am

Location: County HazMat Offices, 4585 Pacheco Blvd., Suite 100, Martinez

Discussion

1. Welcome and Introductions

Attendees: Sabiha Gokcen, Tesoro, Fred Glueck, Hazardous Materials Commission, Ralph Sattler, Hazardous Materials Commission, George Smith, Hazardous Materials Commission, Mary Kay Nye, Shell, Tery Lizarraga, Chevron, Kevin Buchan, WSPA, Mike, USW Local 5, Chris DeMott, Phillips 66, Carrolle Mendez, USW 326, Walt Gill, Chevron, Terry Harris, City of Richmond, Randy Sawyer, County HazMat

2. CalARP Guidance - Safety Culture Assessment

The group decided that the ISO Guidance will be modified to make a requirement that the refineries include specific information in the annual report that is submitted to HazMat. This will require a revision to Section E that has information on the Safety Plan for what is to be submitted annually and Section F on the Safety Culture Assessment. Randy will develop a draft that will be reviewed and worked on at the next meeting.

Task Draft a revision to Sections E and F to require specific information on the Safety Culture as part of the annual report that is submitted to HazMat annually. *Randall Sawyer - 10/07/15*

3. CalARP Guidance - Employee Participation

The group felt that the ISO Guidance on Safety Culture should be reviewed and revised for the employee requirements. Randy will draft this change that will be reviewed and worked on at the next meeting.

Task Review and draft a revision, as appropriate, to Section F for employee participation as part of the Safety Culture Assessment. *Randall Sawyer - 10/07/15*

4. Review of Action Items

Randy will draft a revision to the ISO Guidance per the above two task. These drafts will be reviewed and revised as needed at the next working group meeting.

The group will also look at how an Oversight Committee will look and operate in future meetings.



5. Future Meeting

Task Send out a doodle.com to find out the availability of the group from October 23 through October 30. *Randall Sawyer - 09/25/15*