

**CONTRA COSTA COUNTY  
HAZARDOUS MATERIALS COMMISSION**

***OPERATIONS COMMITTEE MEETING***

**Friday, November 9, 2018  
10:00 a.m. – 12:00 noon**

**North Richmond Center for Health  
1501 Fred Jackson Way  
Richmond CA 94801**

*The Contra Costa County Hazardous Materials Commission will provide reasonable accommodations for persons with disabilities planning to attend the Hazardous Materials Commission meetings who contact Michael Kent, Hazardous Materials Commission Executive Assistant, at least 24 hours before the meetings, at (925) 313-6587*

**AGENDA**

1. CALL TO ORDER, ANNOUNCEMENTS AND INTRODUCTIONS
2. APPROVAL OF MINUTES: OCTOBER 12 , 2018
3. PUBLIC COMMENT:
4. OLD BUSINESS:
  - a) None
5. NEW BUSINESS:
  - a) Presentation by Mariana Moore, Director of Ensuring Opportunity Campaign to End Poverty in Contra Costa, about the community engagement effort for the Regional Adapting to Rising Tides project.
6. REPORTS FROM COMMISSIONERS ON MATTERS OF COMMISSION INTEREST ..... *Members*
7. PLAN NEXT AGENDA
8. ADJOURNMENT

*Attachments*

**Questions:** Call Michael Kent (925) 313-6587

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Contra Costa Health Services to a majority of members of the Hazardous Materials Commission less than 72 hours prior to that meeting are available for public inspection at 597 Center Avenue in Martinez*

**Contra Costa County Hazardous Materials Commission  
597 Center Avenue, Suite 200, Martinez CA 94553 (925) 313-6712 Fax (925) 313-6721**

## **Hazardous Materials Commission**

### **Draft Minutes Operations Committee**

October 12, 2018

#### **Members and Alternates**

**Present:** Rick Alcaraz, Fred Glueck, Steve Linsley, Leslie Stewart, Lisa Park (alternate), Rita Xavier (alternate)

**Absent** Lara Delaney, Ralph Sattler (represented by alternate),

**Staff:** Michael Kent

**Members of the Public:** None

- 1) **Call to order, announcements:** Commissioner Glueck called the meeting to order at 10:00 am.

Michael Kent announced:

- DTSC flyer about cleanup activity at Dow
- The next annual Supervisor meeting is with Supervisor Burgis on October 31 at 1:00
- The Board Ad Hoc committee on Sustainability will be November 5<sup>th</sup> at 12:30 at 651 Pine Street, Rm 101 in Martinez

- 2) **Approval of Minutes:**

The minutes for the September 14, 2018 meeting were moved by Commissioner Alcaraz, seconded by Commissioner Stewart and approved 4 – 0-1 with Supervisor Glueck abstaining.

- 3) **Public Comments:** None

- 4) **Old Business:** None

- 5) **New Business**

- a) **Review Commission by-laws for policy recommendations process**

Staff reported that he discussed the Commission's request for input on whether the Commission by-laws should be updated and how the Commission should address making recommendations to Cities with Julie Enea, who staffs the Board's Internal Operations committee. Her input was that it would be appropriate to update the by-laws since it hasn't been done in a while, and that all recommendations should go to the Board of Supervisors, but interested parties for particular issues could be copied so that they also are aware of the Commission's recommendations.

The committee then reviewed the by-laws in detail and determined that the wording of the provisions are still adequate for allowing the Commission to conduct its business, so it would be best leave them as they are.

**b) Discuss filling vacant Commission Seats**

6) Reports from Commissioners on Matters of Commission Interest: None

7) **Plan Next Agenda:** The committee requested that Ensuring Opportunity, who is conducting community engagement for the Regional Adapting to Rising Tides study be asked to attend the next meeting to give a presentation

8) **Adjournment:** The meeting was adjourned at 12:00.