

**CONTRA COSTA COUNTY
HAZARDOUS MATERIALS COMMISSION**

OPERATIONS COMMITTEE MEETING

Friday, November 8, 2019

10:00 a.m. – 12:00 noon

North Richmond Center for Health

1501 Fred Jackson Way

Richmond CA 94801

The Contra Costa County Hazardous Materials Commission will provide reasonable accommodations for persons with disabilities planning to attend the Hazardous Materials Commission meetings who contact Michael Kent, Hazardous Materials Commission Executive Assistant, at least 24 hours before the meetings, at (925) 313-6587

AGENDA

- 1. CALL TO ORDER, ANNOUNCEMENTS AND INTRODUCTIONS**
- 2. APPROVAL OF MINUTES: OCTOBER 11, 2019**
- 3. PUBLIC COMMENT**
- 4. OLD BUSINESS:**
 - a) Continue interviews for the open General Public Seat and develop recommendation for this seat to the full Commission.
- 5. NEW BUSINESS:**
 - a) None
- 6. REPORTS FROM COMMISSIONERS ON MATTERS OF COMMISSION INTEREST Members**
- 7. PLAN NEXT AGENDA**
- 8. ADJOURNMENT**

Attachments

Questions: Call Michael Kent (925) 313-6587

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Contra Costa Health Services to a majority of members of the Hazardous Materials Commission less than 72 hours prior to that meeting are available for public inspection at 597 Center Avenue in Martinez

***Contra Costa County Hazardous Materials Commission
597 Center Avenue, Suite 200, Martinez CA 94553 (925) 313-6712 Fax (925) 313-6721***

Hazardous Materials Commission

Draft Minutes Operations Committee

October 11, 2019

Members and Alternates

Present: Fred Glueck, Leslie Stewart, Steve Linsley, Gabe Quinto, Lisa Park (alternate), Tim Bancroft (alternate)

Absent Rick Alcaraz, Ralph Sattler (represented by alternate)

Staff: Michael Kent

Members of the Public: Dave Wyatt, Ed Morales

- 1) **Call to order, announcements:** Commissioner Glueck called the meeting to order at 10:00 am.

Michael Kent announced:

- The recommendations the Commission made to the Board of Supervisors about the pipeline safety recommendations in the Pipeline Safety Trust report done for the Alamo Improvement Association were heard by the Transportation, Water and Infrastructure committee of the Board on October 7th.

Commissioner Stewart announced that the Bay Area Air Quality Management District will be holding a community meeting about the AB 617 Community Air Monitoring process on November 2nd at 10:00 am at the Richmond Memorial Auditorium.

2) Approval of Minutes:

The minutes for the September 13, 2019 meeting were moved by Commissioner Quinto, seconded by Commissioner Stewart and approved by a vote of 4 – 0 – 1 with Commissioner Glueck abstaining.

3) Public Comments: None

4) Old Business:

- a) Continue Interview for the General Public Seat and conduct interview for the Environmental Seat Alternate.**

Ed Ballard withdrew his application for the General Public seat and so was not interviewed.

The committee interviewed Ed Morales for the Environmental Seat alternate. Commissioner Quinto made a motion, seconded by Commissioner Stewart to recommend that the full Commission recommend him to the Board of Supervisors for the Seat. The motion carried 5 – 0.

5) New Business

- a) Discuss options for electing topical speaker for issues and management of discussions during Commission meetings.**

Commissioner Glueck began the discussion by saying the issue is really one of what should the Commission do if an invited speaker gets off-topic, as was his observation of the presentation by Charles Davidson at the last meeting concerning the proposed dredging project in San Francisco Bay.

Michael Kent provided his observation that Mr. Davidson included information in his presentation about the operation of the Phillips 66 refinery because it was relevant to his reasoning for his concerns about the dredging project. The flaw in his presentation was more the lack of clarity in connecting the dots and providing some information that was not accurate. Commissioner Glueck added that he thought Mr. Davidson both provided misinformation and was attacking the operator of the refinery.

Commissioner Glueck proposed a potential solution. In the future, if the Commission asks for a presentation and the presenter goes off task, a Commissioner could ask for a motion to stop the presentation or request that the speaker get back on track. If seconded and approved, the Chairperson would then have the option of asking the presenter to get back on task or adjourn the meeting.

Commissioner Linsley noted that he learned quite a bit from Commissioner Bristol's responses to the presentation, so he thought the presentation and interaction was therefore a good one. He noted that nobody got belligerent or confrontational, so he didn't see the need for any extraordinary steps for conducting Commission meetings.

Commissioner Park observed that there seems to be two issues in question, one of the presenter being factual and one of the presenter being off-topic. Commissioner Glueck agreed there are these two questions, but the charge to the Operations committee was to determine if the Commission needs to develop extraordinary steps to deal with a speaker getting off-topic.

Commissioner Quinto thought that the Chairperson is experienced, and that it is up to the Chair to manage the meetings and the presentations.

Commissioner Stewart agreed with Commissioner Linsley that the exchange at the meeting between the speaker and several Commissioners was a little tense, but was cordial, and she learned a lot from the responses of Commissioner Bristol. She thought it might have been useful if time had been given to Commissioner Bristol to respond more formally at the end of the presentation. She has seen very few examples in the past of presenters or guests at Commission meetings providing misinformation. And she hasn't seen guests or speakers at previous Commission meetings getting any more emotional than what was exhibited at this meeting. So she doesn't see the need for any extraordinary measures. She thought the Commissioners should raise concerns during the meeting and the Chairperson should manage them within their current authority.

The committee agreed that no new rules or procedures are needed to manage presentations, that Commissioners should bring up issues if they are concerned, and the Chairperson should manage the meetings within their current authority.

- 6) **Plan Next Agenda:** The committee will interview the final two candidates for the General Public seat.

- 7) **Adjournment:** The meeting was adjourned at 12:00.

Attachment

Item 1

P r o f e s s i o n a l E x p e r i e n c e

Owner – California Wholesale Energy Markets Consultancy

Nov. 2017 – Present

Community Choice Aggregation – Energy Procurement

Provide wholesale energy procurement consulting and implementation support within the California wholesale energy markets. Services include: 1. Power procurement and portfolio management services including energy and storage resources and contracts 2. Load forecasting, analysis and bidding 3. California Independent System Operator (CAISO), California Public Utilities Commission (CPUC) and Federal Energy Regulatory Commission (FERC) market design and advocacy 4. Risk management activities including development and implementation of Congestion Revenue Rights (CRRs), Virtual Bid hedging and other energy related strategies 5. Procurement related regulatory compliance and reporting

PG&E Manager – STES Planning & Strategy

Oct. 2015 – Nov 2017

Energy Policy & Procurement – Short Term Electric Supply

Managed staff (5) and efforts associated with the following areas: Risk and regulatory compliance monitoring; STES internal procedures, operational metrics and specialized automated reporting; Energy Resource Recovery Account (ERRA) Least Cost Dispatch testimony, workpapers and coordination; Real-Time Automated Communications development and implementation; operational and risk review aspects of new Power Purchase Agreements (PPAs); and wholesale market policy and design advocacy.

PG&E Energy Trading Consultant (Principal, 2005)

2001 – Sept. 2015

Energy Procurement – Short Term Electric Supply (STES)

Developed and advocated policies and positions related to the ISO market design and redesign efforts and developed recommendations on associated implementation strategies. Created external support for positions with CAISO, CPUC, FERC and other market participants; issues-included resource adequacy, CRRs, Locational Marginal Prices (LMPs), market mitigation, congestion management. Have been a testimony witness at FERC and have presented positions at the CAISO and CPUC forums many times. Developed and implemented convergence bidding strategies and continued to defend quarterly with the CPUC Procurement Review Group. Participated and helped guide storage management, optimization and future procurement efforts.

Supported the post-bankruptcy re-establishment of PG&E's electric procurement in 2003. Participated in the development of trading optimization and support tools. Established daily procurement targets. Developed strategies, testimony, responses, data and analysis to support FERC refunds and CPUC procurement reasonableness proceedings. These efforts included FERC Show Cause proceedings associated with market gaming.

PG&E Energy Trading Representative - Energy Trading Consultant

4 yrs

Gas and Electric Supply - Utility Electric Supply (UES)

Participated in the development of the UES Energy Trading department needed to support PG&E's market and operational activities with the California Power Exchange (PX) and CAISO. Functions included the forecasting, bidding, scheduling and real time operations activities for PG&E's electric demand (15,000MW) and must take generation (6,000MW). Post implementation work included operational analysis, procurement optimization, hydro optimization, scheduling and dispatch. Principle energy buyer for PX day ahead energy.

PG&E Senior Business Analyst

2 yrs

Distribution Business Unit (DBU) - Information Technology

Developed and implemented project management processes and procedures for information technology projects within DBU. Performed analysis, developed and communicated recommendations on cross-project integration and effective project management issues. Evaluated and audited Information Technology (IT) projects. Outage Information System (OIS), Automated Meter Reading (AMR), Field Automation System (FAS), Work Management (WM). Prepared testimony for CPUC hearings.

PG&E Cost & Performance Engineer

2 yrs

Nuclear Power Generation - Budget & Performance Management

Responsible for the establishment and monitoring of business unit and Diablo Canyon Power Plant (DCPP) performance targets in the areas of operations, costs, regulatory performance, and strategic initiatives. Efforts included industry benchmarking, performance analysis, progress reporting, and on-line communications.

PG&E Senior Project Management Engineer

2 yrs

Nuclear Power Generation (NPG) - Nuclear Business & Financial Management

Facilitated the implementation of the NPG integrated planning process. Efforts included: the nuclear strategic planning program, project and contract management for specialized planning software, department budget coordinator, PG&E corporate benchmarking facilitator, and NPG IT Applications Evaluator. Matrixed Team member of Client Satisfaction, Dept. Redesign, Office Technology, NPG Information Technology.

Glenn E. Goldbeck, P.E. (cont.)

PG&E Senior Business Coordinator

2 yrs

Engineering and Construction Business Unit (ENCON) - Business Planning

Supervised group of three and managed the development and implementation of an integrated management planning system throughout ENCON. Team member on the development of the ENCON Business Plan and ENCON Client Survey. Conducted numerous planning presentations, workshops and training courses. Participated as ENCON representative on the PG&E benchmarking team and efforts.

PG&E Steam Generation Environmental Engineer

2 yrs

Electric Supply Business Unit - Power Generation - Steam Generation

Developed and coordinated fuel oil related quality, safety and environmental issues for PG&E power plants. Responsibilities included regulatory oversight, guidance and support to power plants for fuel oil transportation (tanker and pipeline), storage, inspections, characterization, management and use. Reviewed, analyzed, and established PG&E positions on proposed legislation & regulations; Interpreted and identified management/operational changes required by new regulations. Represented PG&E with Electric Power Research Institute (EPRI) and oil spill coops. Maintained interfaces with regulatory agencies and industry groups. Position entailed extensive field visits.

PG&E Lead Project Management Engineer

4 yrs

Nuclear Power Generation - Nuclear Services

Supervised a group of five and participated and supervised in the development and implementation of a comprehensive management information system whereby all nuclear work efforts were represented by quantifiable objectives and routinely monitored through schedule plans and performance indicators. The integrated planning system was recognized by Institute of Nuclear Power Operations (INPO) "Good Practice" for implementation at all nuclear facilities (award). Conducted numerous training classes, presentations and workshops on management planning and effectiveness. Provided project managers support in the development and analysis project schedules, cost plans, resource plans, manpower plans and status reports using Formal PG&E Project Management. Supervised the project, consultants and contracts for the design and development of computer programs to automate the production of action plans/performance indicators.

PG&E Project Management Engineer

3 yrs

Nuclear Power Generation - Nuclear Services

Supported project managers and project participants in the development and analysis of detailed project schedules, cost plans, resource plans, manpower plans and status reports. Supported the engineering and construction phases of DCPD projects. Conducted numerous training classes, presentations and workshops on formal project management. Developed systems and software used to track, monitor and approve Nuclear Power Generation consultant contract expenditures. Supported and supervised in the development and implementation of PG&E's first PC based budgeting system.

TOSCO Corporation - Process/Project Engineer

3 yrs

Avon/Golden Eagle Refinery (125,000 BPD Capacity)

Managed the project, consultants and contracts for the engineering evaluation and design by Fluor Corporation of gas and electric energy conservation projects for all major refinery process units. Total engineering budget of \$3.5 million, responsible for the direction of nine engineers.

Managed the project, consultants and contracts for the engineering evaluation and design by Flaregas Corporation of a refinery-wide flare system modification necessary to double the capacity of the existing system. Engineering budget of \$550,000, responsible for the direction of five engineers.

Developed and implemented process to determine and report daily, all refinery storage tank hydrocarbon emissions to BAAQMD. Designed and installed numerous projects to mitigate refinery fugitive air emissions.

E d u c a t i o n / P r o f e s s i o n a l D e v e l o p m e n t

B.S. Chemical Engineering - University of California, Davis
Registered Professional Chemical Engineer, California #4476
Registered Environmental Assessor, California #06077/inactive



Contra Costa County

Please return completed applications to:

Clerk of the Board of Supervisors

651 Pine St., Room 106

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name

Glenn

Last Name

Goldbeck

Home Address - Street

725 Camino Ricardo

City

Moraga

Zip Code

94556

Phone (best number to reach you)

925 360 0425

Email

Glenn

Resident of Supervisorial District:

2

EDUCATION

Check appropriate box if you possess one of the following:

High School Diploma

CA High School Proficiency Certificate

G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded	
University of California, Davis	Chemical Engineering	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
University of California, Bekeley	Hazardous Material Managemnt	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
University of San Francisco	Economics	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Other Training Completed:

40-Hr OSHA 29 CFR 1910.120

Board, Committee or Commission Name

Hazardous Materials Commission

Seat Name

General Public

Have you ever attended a meeting of the advisory board for which you are applying?

No

Yes

If yes, how many?

Please explain why you would like to serve on this particular board, committee, or commission.

As a Contra Costa County resident, I would like to help guide future or revised policies associated with the creation, movement and disposal of hazardous materials within our County. I believe my background will support informed and balanced policy recommendations to the Board.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Resume Attached.
A Professional Chemical Engineer with experince with Hazardous Materials Management, Californnia Registered Environmental Assessor (inactive), Hazardous Materials Management Certificate from UCB Extension (240 Hours).

I am including my resume with this application:

Please check one:

Yes

No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:

Yes

No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: Yes No

List any volunteer and community experience, including any boards on which you have served.

None.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: Yes No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: _____ Date: _____

Submit this application to: Clerk of the Board of Supervisors
651 Pine St., Room 106
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at ClerkofTheBoard@cob.cccounty.us

Important Information

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
- 8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

Attachment

Item 2

TIMOTHY BANCROFT, P.E.

Principal Chemical Engineering

PROFESSIONAL EXPERIENCE

Mr. Bancroft has over fifteen years of Environmental, Hazardous Materials and related Chemical Engineering experience, including an extensive regulatory background focusing on hazardous materials handling, waste treatment and code compliance (e.g., Uniform & International Building, Fire and Mechanical Codes.). His experience has involved conducting compliance audits, developing regulatory guidelines, and performing building occupancy and related chemical process plan reviews. He has actively participated on code rewrite and adoption committees. In addition, Mr. Bancroft has engineering design experience in hazardous materials and specialty gas systems, as well as planning and design for biopharmaceutical laboratories and manufacturing facilities.

PROJECT EXPERIENCE

- ◆ Consultant to Major Corporations: Applied Materials, Amgen, Abbott, Novartis, Genentech, Roche, Headway Technology, California State and UC Systems, Princeton University, Bayer, Gallo Winery, & Tesla Motors
- ◆ Assistant Instructor Pipe Trades Training Center – Local 393 – Toxic Gas Piping, Process Piping, High Purity Piping.
- ◆ Permitting and regulatory requirements for SPCC plans, HMBPs, HMIS, RMPs, USTs, ASTs, SWPPP, wastewater discharge permits, air quality discharge permits, and the Toxic Gas Ordinance (TGO)
- ◆ I.C.C., California State Fire Marshal, NFPA, certification and experience with the requirements of the International Fire, Building, Mechanical, and Electrical codes
- ◆ Experience with the implementation of NFPA standards, the 2016 CBC, CFC, CMC, BAAQMD, EPA, The Resource Conservation and Recovery Act (RCRA), local Bay Area City regulatory codes, OSHA safe practice requirements, and GMP standards
- ◆ Mechanical design of exhausted systems such as chemical hoods, valve manifold boxes, gas cabinets, and biological safety cabinets
- ◆ Regulation and design of Biosafety areas (CDC levels) in Microbiological, Biomedical Laboratories
- ◆ Mechanical design of process piping distribution systems, instrumentation and controls, P&ID's, & PLC's
- ◆ Mechanical design of Hazardous Occupancy areas including explosion control & rated electrical classification
- ◆ Extensive experience with analytical laboratory equipment, Liquid & Gas chromatography, HPLC, GC, MS.
- ◆ Experience handling, storing, dispensing, and permitting of controlled chemical substances including the precursor compliance program, Flammable, Corrosive, Highly Toxic, Pyrophoric, Solids, Liquids & Gases.



EDUCATION

B.S. Chemical Engineering
San Jose State University
B.S. Chemistry
California State University, Chico

PROFESSIONAL REGISTRATION

State of California Registered
Professional Engineer, Chemical,
License No. CH6225, NCEES record
#46770.
40-Hour Hazardous Waste Site Worker
CFR Section 1910.120(e)(9),
Management and Supervision of
Hazardous Waste Operators per CFR
1910.120(e)(4), and as a Qualified
Trainer per CFR 1910.120(e)(5).
State of California Qualified Industrial
Storm Water Practitioner (QISP)

YEARS AT IES

Principal in 2001

PROFESSIONAL AFFILIATIONS

National Fire Protection Association
(NFPA)
International Society Pharmaceutical
Engineering (ISPE)
Contra Costa County Hazardous
Materials Commission, (Public Seat,
Alternate Commissioner)

ABOUT IES

Founded in Silicon Valley in 1995, Integrated Engineering Services (IES) is an engineering and design firm specializing in innovative designs for the Microelectronics, Green Tech, and Life Sciences industries. Our experienced team of professionals provides cost-effective and timely solutions that meet our clients' engineering and business objectives—from project inception through completion and on-going operations.

IESEngineering.net

SANTA CLARA OFFICE: 70 Saratoga Avenue, Suite 200, Santa Clara, CA 95051 • 408-261-3500
ATLANTA OFFICE: 2 Ravinia Drive, Suite 1580, Atlanta, GA 30346 • 678-783-3016



Application Form

Profile

Timothy

First Name

A

Middle Initial

Bancroft

Last Name

1927 Saint Norbert Drive

Home Address

Suite or Apt

Danville

City

CA

State

94526

Postal Code

Mobile: (408) 219-2583

Primary Phone

hazmat_help@yahoo.com

Email Address

Which supervisorial district do you live in?

District 2

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

San Jose State University

Degree Type / Course of Study / Major

B.S./Chemical Engineering

Degree Awarded?

Yes No

College/ University B

Name of College Attended

California State University Chico

Degree Type / Course of Study / Major

B.S. / Chemistry

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Modesto Junior College

Degree Type / Course of Study / Major

A.S./Physical Science

Degree Awarded?

Yes No

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

Yes No

Board and Interest

Which Boards would you like to apply for?

Hazardous Materials Commission: Submitted

Seat Name

Alternate to General Public Seat

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If you have attended, how many meetings have you attended?

10

Please explain why you would like to serve on this particular board, committee, or commission.

I wish to serve my local community in the area of Hazardous Materials, Environmental Justice, and the protection of the public.

Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

Yes No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

Yes No

List any volunteer or community experience, including any advisory boards on which you have served.

I currently hold the position as the Alternate Member to the General Public Seat Member on the Hazardous Materials Commission

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have over fifteen years of Environmental, Hazardous Materials, and related Chemical Engineering experience including an extensive regulatory background focusing on hazardous materials handling, waste treatment, and code compliance in the Biopharmaceutical, Semiconductor and Renewal Energy industries.

[Tim Bancroft - IES Resume.pdf](#)

Upload a Resume

Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

Timothy A Bancroft

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree