

**CONTRA COSTA COUNTY
HAZARDOUS MATERIALS COMMISSION**

OPERATIONS COMMITTEE MEETING

Friday, March 13, 2020

10:00 a.m. – 12:00 noon

**North Richmond Center for Health
1501 Fred Jackson Way
Richmond CA 94801**

The Contra Costa County Hazardous Materials Commission will provide reasonable accommodations for persons with disabilities planning to attend the Hazardous Materials Commission meetings who contact Michael Kent, Hazardous Materials Commission Executive Assistant, at least 24 hours before the meetings, at (925) 313-6587

AGENDA

- 1. CALL TO ORDER, ANNOUNCEMENTS AND INTRODUCTIONS**
- 2. APPROVAL OF MINUTES: FEBRUARY 14, 2020**
- 3. PUBLIC COMMENT**
- 4. OLD BUSINESS:**
 - a) Review status of creating an Environmental Justice Seat
 - b) Review status of recruiting applicants for a student seat
- 5. NEW BUSINESS:**
 - a) Review pipeline safety materials for a potential website
 - b) Review format of Hazardous Materials Commission webpage
 - c) Discuss potential cybersecurity workshop
 - d) Discuss recommendation to add a third city seat to the Commission
- 6. REPORTS FROM COMMISSIONERS ON MATTERS OF COMMISSION INTEREST Members**
- 7. PLAN NEXT AGENDA**
- 8. ADJOURNMENT**

Attachments

Questions: Call Michael Kent (925) 313-6587

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Contra Costa Health Services to a majority of members of the Hazardous Materials Commission less than 72 hours prior to that meeting are available for public inspection at 597 Center Avenue in Martinez

**Contra Costa County Hazardous Materials Commission
597 Center Avenue, Suite 110, Martinez CA 94553 (925) 313-6587 mkent@cchealth.org**

Hazardous Materials Commission

Draft Minutes Operations Committee

February 14, 2020

Members and Alternates

Present: Rick Alcaraz, Fred Glueck, Leslie Stewart, Steve Linsley,

Absent: Gabe Quinto, Lisa Park (alternate),

Staff: Michael Kent

Members of the Public: None

- 1) **Call to order, announcements:** Commissioner Glueck called the meeting to order at 10:00 am.

Michael Kent announced:

- The Internal Operations committee of the Board of Supervisors accepted the Commission's recommendations for Audrey Comeaux for the General Public seat, and Tim Bancroft as her alternate.
- The Planning and Policy Committee meeting will be cancelled this month.
- The special joint meeting of the Hazardous Materials Commission and the Board of Supervisors Ad Hoc committee on the Industrial Safety Ordinance to discuss the Safety Culture Assessments conducted by the covered facilities will occur at 1:00 on March 9th, place to be determined.
- The next CAER Safety Summit will be on March 19th
- He connected Cybersecurity staff from the Department of Homeland Security and the Health Department's IT staff to talk about doing another joint cybersecurity workshop for county businesses and agencies.
- The Board of Supervisors approved the recommendations the Commission made concerning pipeline safety at their February 4th meeting.

- 2) **Approval of Minutes:**

The minutes of the January 10, 2020 meeting were moved by Commissioner Linsley, seconded by Commissioner Stewart and approved by a vote of 4 – 0.

- 3) **Public Comments:** None

- 4) **Old Business:** None

5) New Business

a) Review flyer for student Internship

The committee reviewed two versions of the flyer and agreed they preferred one of the two and directed staff to forward their comments to the staff of Public Health Solutions to be incorporated into the flyer design.

b) Discuss background information on electrical vehicle lithium battery recycling.

The committee reviewed two background documents from the CalEPA website on electrical vehicle lithium battery recycling that describe the status of the recycling market and its challenges, and explained the activities of the advisory group that was established by legislation to develop recommendations on this topic. At the appropriate time in the process, the committee expressed interest in the full Commission receiving a presentation on the progress of the work of the advisory group by both CalEPA staff, and by the local representative who works at Central San and has expertise in Household Hazardous Waste recycling issues.

Commission Stewart reminded the committee that she wrote an article on the topic in the League of Women Voters Bay Area Monitor last summer.

c) Review status of the New Environmental Justice seat

Staff is still waiting for the CAO to review the proposed new language in the by-laws describing the criteria for determining who is eligible to apply for the seat before preparing and sending out a flyer. In the meantime, the CAO's office raised the issue that the enabling legislation for the Commission in the Health and Safety Code required that there be 3 city seats on the Commission. Further research by staff determined that the Board of Supervisors amended the composition of the Commission in 1994, in part, to reduce the number of city seats to 2.

Staff said they would be meeting with staff from the CAO's office in the near future to determine how this conflict can be resolved. The committee suggested the following options:

- a) Take out the reference to the Health and Safety code in the Commission by-laws;
- b) Continue to apply the direction given by the Board of Supervisors in 1994; or
- c) Add a third city seat to the Commission.

6) Plan Next Agenda: The committee will continue to track the progress of advertising for the new Environmental Justice seat to the Commission and the recruitment of applicants for the student seat.

7) Adjournment: The meeting was adjourned at 12:00.

Item 4.a) Attachments

CONTRA COSTA COUNTY
HAZARDOUS MATERIALS COMMISSION



March 13, 2020

Dear Colleague:

The Contra Costa Hazardous Materials Commission is seeking applicants for an Environmental Justice Seat and Alternate. This is a newly created seat on the Commission.

Applications must be received by April 2, 2020.

Appointed by the Board of Supervisors to advise them on hazardous materials issues, including Environmental Justice issues, the 13-member Commission is comprised of representatives of industry, labor, environmental groups, civic groups, the public, engineers, elected officials, and now, an Environmental Justice Representative. Members serve four-year terms, and must live or work in Contra Costa County.

Enclosed you will find flyers for posting and/or distribution. I hope you will share these flyers as widely as possible. The Commission offers a chance for direct participation in creating county policy on vital issues of great public concern and safety.

The Commission would also like to extend an invitation to any interested party to attend Commission meetings, which are generally held the 4th Thursday of every month from 4:00 to 6:00 at the County Connection, 2477 Arnold Industrial Way, in Concord. Refer to the Commission web site for specific details, <https://cchealth.org/hazmat/hmc/>.

Applications may be obtained from the Clerk of the Board located at 651 Pine Street, 1st Floor, Martinez CA 94553. Applications can also be downloaded from the County's website:

<http://www.contracosta.ca.gov/DocumentCenter/Home/View/6433>

Interviews for qualified applicants will take place from 10:00 am – 12:00 pm on April 10, 2020 at the North Richmond Center for Health, 1501 Fred Jackson Way, North Richmond.

Should you have further questions, please do not hesitate to call me. I can be reached directly at (925) 313-6587 or mkent@cchealth.org.

Sincerely,

Michael Kent

Executive Assistant to the Hazardous Materials Commission

Members: George Smith - Chair, Rick Alcaraz, Jonathan Bash, Don Bristol, Audrey Comeaux, Fred Glueck, Mark Hughes, Steven Linsley, Jim Payne, Gabe Quinto, Mark Ross, Leslie Stewart,

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**** PLEASE POST or DISTRIBUTE ****

CONTRA COSTA COUNTY HAZARDOUS MATERIALS COMMISSION SEEKS APPLICANTS

DO HAZARDOUS MATERIALS POLICY ISSUES INTEREST YOU?

The Contra Costa County Hazardous Materials Commission is seeking applicants to fill an **Environmental Justice Seat**.

You may apply if you ...

- Have an understanding of, and a commitment to, the principles of Environmental Justice, as defined in County policy;
- are from a community in Contra Costa County that is highly impacted and burdened by hazardous materials facilities and releases, and will be able to represent community interests;
- have an interest in hazardous materials issues; and
- can attend monthly Commission and committee meetings.

The Commission is a voluntary body appointed by the Board of Supervisors, and makes policy recommendations to the Board and County staff on issues concerning hazardous materials and hazardous waste.

The Commission's 13 members and alternates serve four-year terms and include representatives of industry, labor, civic groups, environmental organizations, environmental engineers, the general public, cities and Environmental Justice communities.

To obtain an application form, or for further information, contact Michael Kent, Executive Assistant to the Commission, at (925) 313-6587 or mkent@cchealth.org. Applications may also be obtained from the Clerk of the Board located at 651 Pine Street 1st Floor, Martinez CA 94553.

You may also download an application from the County's website:

<http://www.co.contra-costa.ca.us/DocumentCenter/View/6433>

Applications must be received by April 2, 2020 and mailed to the Clerk of the Board.

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Members: George Smith – Chair, Rick Alcaraz, Jonathan Bash, Don Bristol, Audrey Comeaux, Fred Glueck, Mark Hughes, Steven Linsley, Jim Payne, Gabe Quinto, Mark Ross, Leslie Stewart,

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CONTRA COSTA COUNTY HAZARDOUS MATERIALS COMMISSION SEEKS APPLICANTS

DO HAZARDOUS MATERIALS POLICY ISSUES INTEREST YOU?

The Contra Costa County Hazardous Materials Commission is seeking applicants to fill an **Environmental Justice Seat Alternate**.

You may apply if you ...

- Have an understanding of, and a commitment to, the principles of Environmental Justice, as defined in County policy;
- are from a community in Contra Costa County that is highly impacted and burdened by hazardous materials facilities and releases, and will be able to represent community interests;
- have an interest in hazardous materials issues; and
- can periodically attend monthly Commission and committee meetings.

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Item 5.a) Attachments

Pipeline Website Project Overview

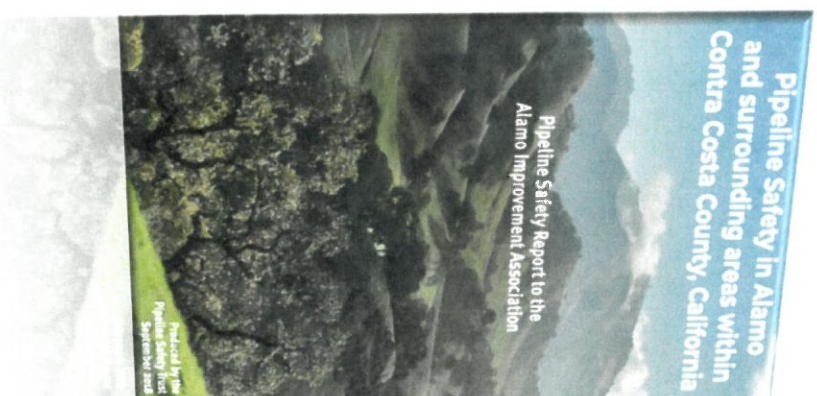
Alamo Improvement Association Presentation to the Contra Costa County Hazardous Materials Commission: 2018 Pipeline Safety Community Education Efforts



PIPELINE SAFETY WORKSHOPS

May 29, 2018 6:30-8:30 PM Greenleaf Community Center 1130 Danville Blvd Alamo, CA 94501	May 30, 2018 7:00-9:00 PM Berkeley and Oakland 4011 Le Roy Ave Richmond, CA 94801	May 31, 2018 6:30 - 8:00 PM Berkeley Community Center 4011 Le Roy Ave Alameda, CA 94511
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Workshop Sponsors:



Proposal for Pipeline Website Project

- The Alamo Improvement Association is proposing a Pipeline Website Project for the Contra Costa County Hazardous Materials Commission consideration.
- We would like the Commission to consider a co-sponsorship of this project.
- The goal, after development of the website, would be for Contra Costa County to provide maintenance

Funding of Pipeline Website Project

- Community Technical Assistance Grant (TAG)
- Awarded by Pipeline and Hazardous Materials Safety Administration (PHMSA)
- Division of US Department of Transportation

Purpose and Scope of Pipeline Website Project


- Educate and Inform Communities about Fuel Pipelines and Safety
- Regulatory Agencies
- Pipeline Projects
- Pipeline Notification Protocol
- Pipeline Mapping
- Locating Pipelines
- Landowners Resources
- Pipeline Safety Information for Schools
- Pipeline Operators
- Resources
- Contacts and Links


Chester County Pipeline Information Center




Nearly 600 linear miles of pipeline corridors cross Chester County's landscape. Many of these pipelines have been in place for decades, but more recently the construction of new lines and upgrades to existing lines have increased. Now, more than ever, Chester County residents need a resource for timely information on the latest developments in all pipeline activity impacting our region.

We created this **Pipeline Information Center (PIC)** in 2013 to provide a central location for all aspects of pipeline issues including pipeline safety, the pipeline review process, and the latest information on pipeline project activity within Chester County and the surrounding region. Details of all recent actions taken by us regarding safety threats to our citizens are included here.


Michelle Kichline
Chair


KATHI COZZONE
Commissioner


Terence Farrell
Commissioner



Google Custom Search

An official website of the Chester County Government

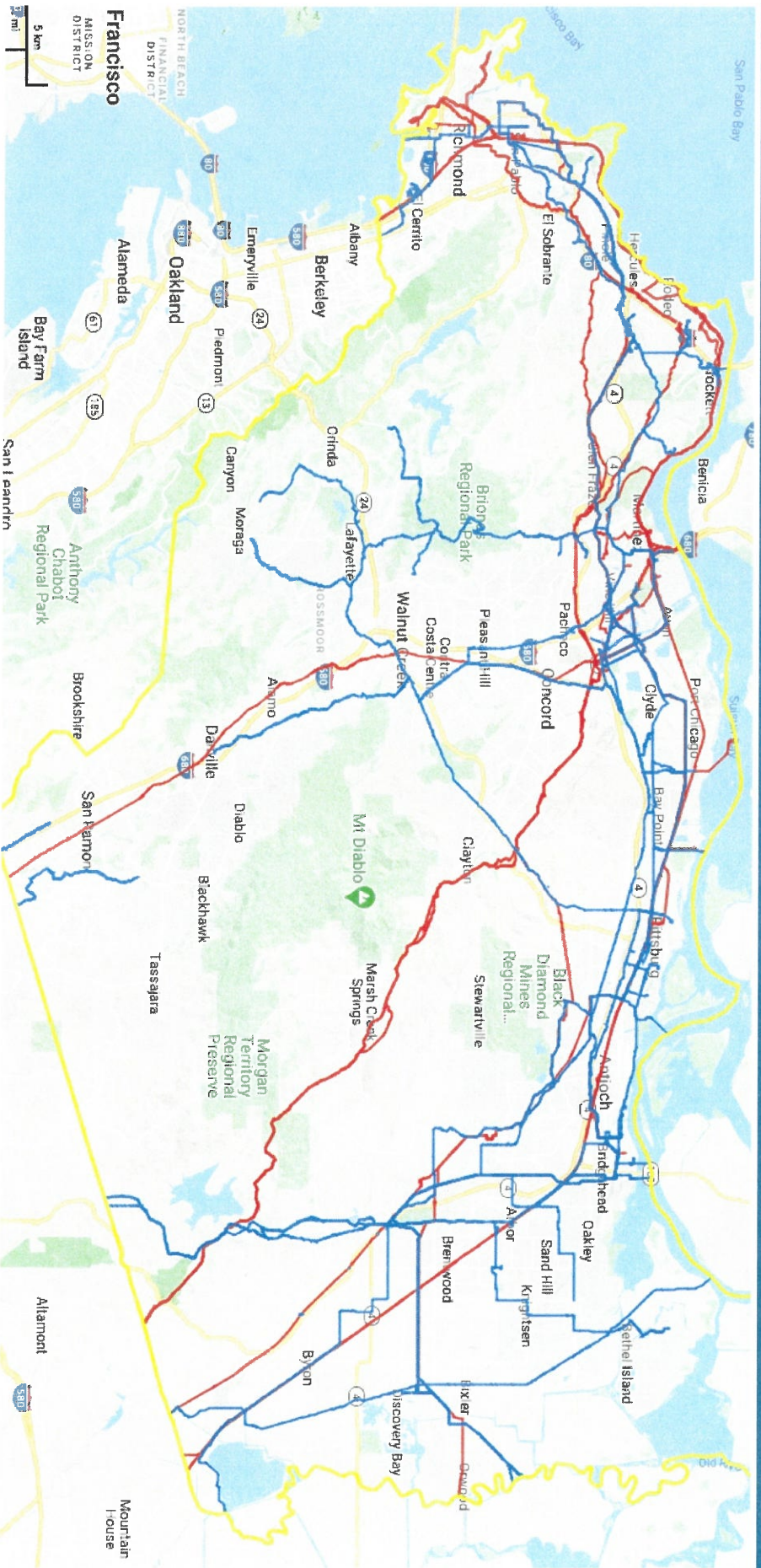
County Comparison

	Chester County, PA	Contra Costa County, CA
Population	520,000	1,140,000
Size (Square Miles)	759	805
Miles of Pipelines	almost 600	almost 500*

* There are over 4,000 miles of natural gas pipelines in Contra Costa County, 260 miles of which are transmission lines, and the rest are distribution lines and services.³ All the natural gas distribution pipelines are operated by Pacific Gas & Electric under the jurisdiction of the California Public Utility Commission. Hazardous liquid (HL) transmission pipelines in Contra Costa County total close to 500 miles.⁴ Roughly two-thirds of the HL pipelines carry refined products, and about one-third carry crude oil.

- 3 Data on gas pipeline mileage is from the California Public Utilities Commission (July 2015).
- 4 Data on HL pipeline mileage in Contra Costa County from OSFM staff, and does not include empty or abandoned lines.

Where are the Pipelines in Contra Costa County?





Overview and Announcements

Chester County Commissioners take action against Sunoco ME2 Project ▶

Site Index ▶



Active Pipeline Projects



Pipelines in the News



Pipeline Maps



Pipeline Operators



Landowners Resources



Pipeline Notification Protocol



Pipeline Safety



Regulatory Agencies



Contacts and Links



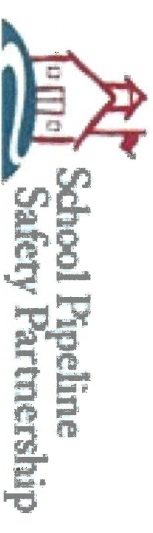
Resources



Glossary and Acronyms

The School Pipeline Safety Partnership

The **School Pipeline Safety Partnership** ▶ is a joint program sponsored by the Pipeline Association for Public Awareness and the Danielle Dawn Smalley Foundation. The Partnership's pipeline education program provides information and guidance to school administrators, safety offices and other staff, at schools located near pipelines. Safety information on their site includes information on leak recognition and response, finding pipelines near schools, protecting pipelines near schools, bus driver safety, activities for teachers (including links to the 811 Kids Program), and Safety Plan Checklists.



The following are links to a presentation on school safety from the Pipeline Safety Trust's 2017 annual conference given by Jeff Farrells from the Pipeline Association for Public Awareness.

- [View the presentation video.](#) ▶
- [View or download the presentation slides.](#) ▶

[View all Pipeline Safety Trust conference presentations.](#) ▶

Pipeline Safety Information For Schools

School Officials today are more diligent and proactive than ever at assessing potential risks, threats and hazards that may be in or around their schools, athletic fields and bus routes. But "out of sight" dangers, like underground pipelines, can often be overlooked and left out of emergency assessments and plans.

Although pipelines are considered the most safe and reliable mode of transporting energy products, pipeline emergencies can occur due to improper or unauthorized digging near a pipeline, mechanical failure, human error, corrosion or terrorism. The greatest concern during a pipeline emergency is the release of hazardous materials as well as the potential for fire and explosions that could result in injury, fatality, environmental harm or other loss. Schools are always identified as "high consequence areas", with respect to pipeline safety.

[FIND YOUR SCHOOL'S PIPELINE SAFETY WEB PAGE](#) →

Access Your School's Pipeline Safety Page

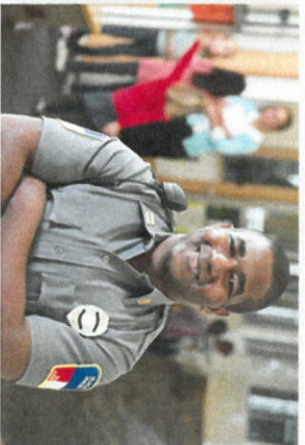
Search for your school by typing the school's name or your city and state below. Select your school from the list that appears and submit.

If your school is not shown, you can also view maps of pipelines across the United States using the National Pipeline Mapping System www.npms.phmsa.dot.gov, a Web site managed by the federal government's Pipeline & Hazardous Material Safety Administration.

Quick Links & Downloads



Pipeline Safety Brochure



Leak Recognition & Response



Advanced Planning



Protecting Pipelines & Students



Find Pipelines Near Your School



Pipeline Safety Information for Bus Drivers

PIPA Summary Report for Elected and Appointed Officials

This information was published in support of an agreement which the National Association of Counties (NACo) signed with PHMSA in 2008 to help build county officials' awareness and capacity to improve transmission pipeline safety, through development and implementation of local land use practices. Information was taken directly from the PIPA Report with the purpose of conveying the report's findings and distilling the information specifically important to NACo members, including county elected and appointed officials, planners, emergency managers and other key county staff.

Pipeline Safety and Land Use Planning Information

Paradigm Liaisons specializes in public awareness programming for the oil and gas pipeline industry. They have created fact sheets for local officials and emergency responders to use to help maintain safety around pipelines. These sheets include information on how to recognize the location of a pipeline, how to recognize a leak, information for First Responders receiving a call to report an emergency, and other ways to prevent damage to people, pipelines and property. [View Fact Sheets](#) ▶

Item 5.b Attachments



HOME • HAZMAT • HAZARDOUS MATERIALS COMMISSION

Hazardous Materials Commission

Mission

- To protect and promote the health, safety, and well-being of Contra Costa residents as they are affected by hazardous materials and hazardous waste.
 - To provide and promote a forum for building consensus on environmental issues affecting Contra Costa residents related to hazardous materials and hazardous waste.
 - To provide recommendations to the Board of Supervisors and the Board's respective Committees and Commissions regarding policies concerning the storage, use, and management of hazardous materials and hazardous waste as they affect health, safety, and the environment, including land-use planning and economic effects.
- Jun 11, 2019
Press Releases: [Hazardous Materials Commission Seeks Applicants](#)
 - [General Public Seat](#)
 - [General Public Alt Seat](#)
 - [Environmental Alt Seat](#)
 - Sep 17, 2019
[Cyber Resilience Workshop: RSVP by 9/12/19](#)

History

The Hazardous Materials Commission was established in 1983 by the Contra Costa County Board of Supervisors. Its charge is to develop overall policy recommendations for hazardous materials and wastes and advise the Board, local elected officials, and county and city staff.

Meetings

- [2018 Meeting Calendar](#)
- [Meeting Agendas](#) »

All meetings are open to the public. For information please call

Michael Kent, at 925-313-6587.

Recent Reports

- [Brownfields and Contaminated Sites Cleanup Policy](#)
- [Household Hazardous Waste Management](#)

Presentations Made at the Dec. 4, 2008 Forum on Addressing the Cumulative Impacts of Pollution

- [Why Consider Cumulative Impacts?](#)
- [Greg Tholen, Bay Area Air Quality Management District](#)
- [Community Air Risk Evaluation \(CARE\) Program](#)
- [Michaeleen Mason, Western States Petroleum Association](#)

Committees

- The **Operations Committee** oversees the Commission's organizational business, provides guidance to county department programs and management, and addresses public education and communication issues.
- The **Planning and Policy Development Committee** provides technical assistance on the update of the land use ordinance and other long-term policy and planning issues.

See also:

- [Contra Costa County Hazardous Materials Programs](#)
- [Contra Costa County Hazardous Materials Ombudsman](#)

[[help with](#) [PDF files](#)]

Item 5.d) Attachments

25135.2.

(a) Each county shall establish an advisory committee of at least seven members to assist the county in the preparation and administration of the county hazardous waste management plan. The board of supervisors of the county shall appoint the members who are not city representatives to the advisory committee, including at least one representative of industry, one representative of an environmental organization, and one representative of the public. The advisory committee shall also consist of at least three members to represent cities appointed by the city selection committee specified in Article 11 (commencing with Section 50270) of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code. The board of supervisors shall, to the extent possible, appoint other members that have expertise concerning aspects of hazardous waste management planning, including, but not limited to, engineering, geology, and water quality.

(b) The advisory committee shall do all of the following:

(1) Advise the county staff, the board of supervisors of the county, and the staff, mayors, and council members of the cities within the county, on issues related to the development, approval, and administration of the county hazardous waste management plan.

(2) Hold informal public meetings and workshops to provide the public with information, and to receive comments, during the preparation of the county hazardous waste management plan.

(c) If a city or group of cities are preparing the county hazardous waste management plan pursuant to subdivision (c) of Section 25135.1, the city or cities shall establish the advisory committee, using the qualifications and representation specified in subdivision (a).

(Added by Stats. 1986, Ch. 1504, Sec. 6.)