



EMERGENCY MEDICAL CARE COMMITTEE

CONTRA COSTA COUNTY

Wednesday, September 13, 2023

4:00 – 5:30 p.m.

Contra Costa County EMS Agency Office
777 Arnold Drive, Martinez, CA 94553

Agenda

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location.

The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below.

HOW TO JOIN THE MEETING VIA ZOOM:

Link: <https://us02web.zoom.us/j/85775801524>

HOW TO JOIN THE MEETING VIA CALL-IN:

Zoom meeting Dial-In-Number: +1 669 900 6833

Meeting ID: 857 7580 1524

Participant ID: N/A

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Emergency Medical Care Committee (EMCC) during public comment on matters within the jurisdiction of the EMCC that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should come to the podium when called upon. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing # on their phone.

For assistance with remote access contact: Rachel Morris rachel.morris@cchealth.org / (925) 608-5454.

Public comments may also be submitted before the meeting by email at rachel.morris@cchealth.org or by voicemail at (925) 608-5454. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

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| 4:00 p.m. | 1. Introduction of Members and Guests |
| 4:05 | 2. Approval of Minutes from June 14, 2023 meeting |
| 4:10 | 3. Comments from the Public
Members of the public may speak up to 3 minutes each on matters either on or not on this agenda. |
| 4:15 | 4. Chair’s Report
James Lambert, EMCC Chair |
| 4:20 | 5. Members’ Reports
Presentation of new slate of officers for EMCC Executive Committee by Nominating Committee |
| 4:35 | 6. Fire Chiefs’ Report
Fire Executive Chief Representative |
| 4:40 | 7. EMCC Legislative Report
Emergency Nurses Association Representative |

- 4:45 8. Staff Report: Required Training Update
Rachel Morris, Contra Costa County EMS Agency – Staff to EMCC
- 4:55 9. Staff Report: Agency Staffing – EMS Specialist
Aaron Doyle, Contra Costa County EMS Agency
- 5:00 10. Quarterly Update on Alliance Ambulance Services
Chief Scott Wannamaker, Contra Costa County Fire Protection District
- 5:05 11. EMS Medical Director's Report
Senai Kidane, MD, Contra Costa EMS Medical Director
- 5:20 12. Agenda Items for next meeting: September 13, 2023
- 5:30 13. Adjournment

*(I)-Informational / *(A)-Action

Reasonable accommodations can be made for persons with disabilities planning to attend the EMCC Meeting by contacting EMS Staff at least 24 hours in advance at (925) 608-5454.

Any disclosable public records related to an item on a regular meeting agenda and distributed by the County to a majority of members of the Emergency Medical Care Committee less than 96 hours prior to that meeting are available for public inspection at 777 Arnold Drive, Suite 110, Martinez, during normal business hours.



EMERGENCY MEDICAL CARE COMMITTEE

CONTRA COSTA COUNTY

Meeting Minutes

June 14, 2023

Members Present Representing	
<p>Executive Committee: Chair: James Lambert Hospital Council Bay Area Division Vice Chair: Ellen Leng Alameda-Contra Costa Medical Association</p> <p>Marshall Bennett <i>EMS Agency Director</i> Archie Bowles <i>District II</i> Joseph Drago <i>Air Medical Transportation Provider</i> Nicholas Fajardo <i>Private Provider Field Paramedic</i> Gary Giusti <i>EMS Training Institution</i> Manuel Gomez <i>District I</i> Senai Kidane <i>EMS Agency Medical Director</i> Lance Maples <i>Public Provider Field Paramedic</i> Joshua McMurray <i>Public Managers' Association</i> Kristin Santos <i>Trauma Center (CC Contract)</i> Michael Schlemmer <i>Communications Center Managers' Assoc.</i> Allan Tobias <i>District IV</i> Scott Wannamaker <i>Contra Costa Fire Chiefs' Association</i></p> <p>Members Absent Representing Jonas Aguiar <i>Ambulance Providers (CC Contract)</i> Ezequiel Blanco <i>Emergency Nurses Association</i> Shawni Goudzari <i>American Heart Association</i> Ari Kestler <i>Emergency Dept. Physicians (CC Receiving Hospital)</i> Jon King <i>Police Chiefs' Association</i> Natalie Manier <i>American Red Cross</i> Lance Maples <i>Public Provider Field Paramedic</i></p>	<p>STAFF PRESENT Joanny All <i>Contra Costa County EMS</i> Christy Hollis <i>Contra Costa County EMS</i> Rachel Morris <i>Contra Costa County EMS</i></p> <p>OTHERS PRESENT Mark Greenwood <i>Contra Costa County Sheriff's Office</i> Jill Ray <i>BOS District 2</i></p>

Committee Chair Lambert called the meeting to order at 4:12 p.m.

1.	<i>Introduction of Members and Guests</i>
2.	<p><i>Approval of Minutes from March 8, 2023 meeting</i> Member McMurray motioned to approve the minutes from December 14, 2022. Member Santos seconded the motion. Chair Lambert called for a roll call vote for approval of the motion. The roll call vote was done by EMCC Staff Support person Rachel Morris. Voting members Bowles, Drago, Fajardo, Giusti, Gomez, Lambert, Leng, McMurray, Santos, Schlemmer, Tobias, and Wannamaker voted aye; no voting members opposed; voting members Aguiar, Goudzari, Kestler, King, Manier, and Maples were absent; motion passed. March 2023 minutes are approved.</p>
3.	<p><i>Comments from the Public</i> No Comments</p>
4.	<p><i>Chair's Report</i> EMCC Chair Lambert reported that for hospitals, especially in East County areas, typically this is a slow time of year but there is no slowdown occurring this year. Currently at about 30 patients above average for this time over last year.</p>
5.	<p><i>Members' Reports</i> No Report</p>
6.	<p><i>Fire Chiefs' Report – Chief Scott Wannamaker, Contra Costa County Fire Protection District (CCCFPD)</i> -On June 21 MOTCO (Military Ocean Terminal Concord) is hosting Coyote Shield; this is an active shooter MCI drill. It is a large, once a year drill. If you see increased activity in the area, it is only a drill. -Partnering with Contra Costa College, they are now offering Paramedic school on a firefighter shift schedule. It is open to the public. 12 people from CCCFPD, and at least 6 people from the public are attending. If anyone is interested in going to</p>

	<p>paramedic school on a firefighter's schedule, there are opportunities available.</p> <p>-Getting a late start to fire season.</p>
7.	<p><i>EMCC Legislative Update</i></p> <p>No Report</p>
8.	<p>EMCC Officer Nominating Committee</p> <p>Per the Bylaws, it is time to identify EMCC members who are willing to participate on the EMCC Officer Nominating Committee. Staff Morris gave an overview of the bylaws pertaining to the Executive Committee. Chair Lambert asked if anyone is interested in participating. Members Wannamaker and Santos both volunteered. Member King was also nominated. Staff Morris will work with the nominating committee.</p>
9.	<p><i>Quarterly Update on Alliance Ambulance Services – Chief Scott Wannamaker, Contra Costa County Fire Protection District (CCCFPD)</i></p> <p>-For expanded BLS deployment, the start date is getting closer to July 1. Discussion on having a meeting before actual deployment. The expanded BLS deployment will only occur in central and east county, will not initially occur in the West.</p> <p>-Broke a record for most transports in one day at 276 transports. Overall, may be seeing reduced transport volume, but not consistent.</p> <p>-APOT is staying the same. It is still present but trending up and down.</p> <p>-Some law enforcement (LE) officers have been calling for non-medical 5150s. LE personnel are adding in a medical component to try to avoid transport delays. Member Wannamaker reached out to several agencies and has not received any feedback on if those types of calls are still occurring.</p>
10.	<p><i>EMS Medical Director's Report – Senai Kidane, MD, Contra Costa EMS Agency Medical Director</i></p> <p>Field Treatment Guideline updates for 2024 are nearly complete; the public comment period is closed with some of the recommendations in those comments being incorporated into the training. The most significant update is the update to field trauma triage criteria which determines which patients should be considered for specialty care at the trauma center. These revisions were informed by the National Trauma Triage Criteria that came out in 2021. These criteria get updated approximately every ten years. The LEMSA reviewed the changes with the trauma center and incorporated some of their feedback. The next stage is to development of the annual training that accompanies these changes.</p>
11.	<p><i>EMS Director's Report – Marshall Bennett, Contra Costa EMS Agency Director</i></p> <p>- Adding to the tiered response item reported by member Wannamaker and the topic of the LE 5150 calls, the LEMSA did a data assessment to support tiered response, and identified roughly 30 percent of PD request calls are not being effectively dispatched. This issue will be looked at system wide with the hope to gain traction with Chief Wannamaker's work and the ongoing A3 project, trying to intercept Behavioral Health calls before they go into the medical system without having a medical component. There are broader initiatives going on to try to relieve that strain from the EMS system. Group discussion on history and current practices in the field related to the issue. The issue is ongoing, and A3 and EMS are working to proactively identify and mitigate any mission creep of A3 into EMS. Want to partner and support while still maintaining effective boundaries so we can support our provider agencies. Group discussion on interaction of A3 and EMS system during these types of calls.</p>
12.	<p><i>Proposed agenda item(s) for September 14, 2023</i></p> <p>No Items</p>
13.	<p><i>Adjournment at 4:53 pm</i></p>

EMCC Attendance 2022-2024

Seats	EMCC Members	12/14/2022	3/8/2023	6/14/2023	9/13/2023	12/13/2023	3/13/2024	6/12/2024	9/11/2024
B 1 Alameda Contra Costa Medical Association	Ellen Leng	Present	Absent	Present					
B 2 American Heart Association	Shawni Goudarzi	Present	Present	Absent					
B 3 American Red Cross	Natalie Manier (first mtg. 6/14/23)	Vacant	Vacant	Absent					
B 4 California Highway Patrol	Vacant	Vacant	Vacant	Vacant					
B 5 Communications Center Managers' Association	Michael Schlemmer	Present	Absent	Present					
B 6 Contra Costa Fire Chiefs' Association	Scott Wannamaker	Present	Present	Present					
B 7 Contra Costa Police Chiefs' Association	Jon King	Absent	Absent	Absent					
B 8 Emergency Nurses Association	Ezequiel Blanco	Present	Absent	Absent					
B 9 Hospital Council, Bay Area Division	James Lambert	Present	Present	Present					
B 10 Public Managers' Association	Joshua McMurray	Vacant	Present	Present					
B 11 Trauma Center (Contra Costa Contract)	Kristin Santos	Present	Present	Present					
B 12 Contra Costa Office of the Sheriff	Jason Vorhauer	Present	Present	Resigned June 2023					
B 13 Contra Costa Health Services - Behavioral Health	Vacant	Vacant	Vacant	Vacant					
C 1 Ambulance Providers (Contra Costa 9-1-1 Service Contract)	Jonas Aguiar	Present	Present	Absent					
C 2 Air Medical Transportation Provider (Contra Costa Authorized)	Joseph Drago	Present	Present	Present					
C 3 EMS Training Institution	Gary Giusti	Present	Absent	Present					
C 4 Private Provider Field Paramedic	Nicholas Fajardo	Present	Present	Present					
C 5 Public Provider Field Paramedic	Lance Maples	Vacant	Present	Absent					
C 6 Emergency Department Physicians	Ari Kestler	Present	Present	Absent					
District I (Gioia)	Jose Manuel Gomez	Vacant	Absent	Present					
District II (Andersen)	Archie Bowles	Present	Present	Present					
District III (Burgis)	Vacant	Vacant	Vacant	Vacant					
District IV (Mitchoff)	Allan Tobias	Present	Absent	Present					
District V (Glover)	Vacant	Vacant	Vacant	Vacant					
E 1 Ex Officio	Marshall Bennett	Present	Present	Present					
E 2 Ex Officio	Senai Kidane	Present	Present	Present					
	Quorum								

*Special Meeting

Advisory Body + Brown Act done

Meeting Attendance Requirements per the Bylaws:

- A. EMCC members shall attend EMCC meetings.
- B. A member who cannot attend a meeting must notify the Chair and may have one excused absence in a twelve month period.
- C. Whenever a member does not attend two regularly scheduled meetings, within a rolling twelve month period, complete their Brown Act requirements or fails to meet the criteria for sitting on the advisory body the EMS Agency shall notify the nominating agency/organization of the absences and request appropriate action.
- D. Members must complete the required Ethics and Brown Act training provided by the County within three months of appointment and submit the "Training Certification for Member of County Advisory Body" form to EMS staff prior to participating at any meeting.
- E. Members who do not complete the Ethics and Brown Act training within 3 months may not further participate until the requirement is fulfilled.
- F. Ethics and Brown Act training is recommended to be completed every two years while serving on a County Advisory Committee.

Contra Costa County
Clerk of the Board



DATE: July 14, 2023

TO: County Advisory Bodies & Staff

FROM: Jami Morritt, Chief Assistant Clerk of the Board & Senior Deputy County Administrator
Lauren Hull, Senior Management Analyst

SUBJECT: **REQUIRED IMPLICIT BIAS TRAINING FOR COUNTY ADVISORY BODIES**

On July 11, 2023, the Board of Supervisors added an implicit bias training requirement to the county's required training curriculum for advisory body members. This training will be in addition to the Brown Act & Better Government Ordinance and AB 1234 Ethics trainings that were already in place, for a total of three required trainings. The board order adopting this requirement is included as Attachment A.

The implicit bias training is offered as a [3-module online course](#) developed by the National Institutes of Health (NIH). It will take approximately one hour to complete and will require that advisory body members take a screenshot of the course completion screen as well as complete a training certification form to evidence completion. The updated training certification form is included in this memo as Attachment B, and a handout summarizing all required trainings and how to access them is included as Attachment C.

Advisory body members will be required to complete this training within three (3) months of appointment or within three (3) months of the adoption of this requirement for current appointees. Advisory body members will be required to renew the training every two (2) years thereafter.

If an advisory body member has already received a training certificate by taking an implicit bias training course through their employer or another civic organization, such a certificate will be accepted in lieu of completing the NIH training modules.

If you have any questions, please contact Lauren Hull in the Clerk of the Board's Office at (925) 655-2007 or Lauren.Hull@cob.cccounty.us.

Thank you.

Attachment A – Board Order Adopting Implicit Bias Training Requirement

Attachment B – Updated Training Certification Form

Attachment C – Updated Training Requirements Handout



Contra
Costa
County

To: Board of Supervisors
From: INTERNAL OPERATIONS COMMITTEE
Date: July 11, 2023

Subject: AUGMENTING THE TRAINING CURRICULUM FOR BOARD ADVISORY BODY APPOINTEES WITH
IMPLICIT BIAS TRAINING

RECOMMENDATION(S):

AUGMENT the County's required training curriculum for County advisory body members with Implicit Bias training offered free of charge online by the National Institutes of Health or as evidenced by a certificate of training through their employer or another civic organization, that would accepted in lieu.

FISCAL IMPACT:

The recommendation would result in no fiscal impact to the County. The recommended training is offered free of charge online.

BACKGROUND:

At its regular meeting on June 12, the Internal Operations Committee (IOC) considered whether the County should add Implicit Bias training to the required training curriculum for County advisory body appointees. Currently, advisory body members are required to take training on the Brown Act, Better Government Ordinance, and Ethics for Local Government Officials.

While most people believe decision-making is a rational process, research has proven that implicit bias can lead one to certain conclusions without one's conscious awareness. An implicit bias can make us susceptible to unintentionally acting in ways that are inconsistent with our values. For learning leaders, this can affect people throughout an organization. Implicit bias training can make people aware that unconscious bias exists and help them take steps to reduce the likelihood that bias will impact their decisions.

The IOC considered the following four free online Implicit Bias training offerings, including the [National Institutes](#)

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/11/2023** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 11, 2023

Contact: Julie Enea (925)
655-2056

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

[of Health](#), [Nonprofitready.org](#), [Kirwan Institute for the Study of Race and Ethnicity](#), and the [UCLA Office of Equity, Diversity and Inclusion](#), and recommends the training offered by the National Institutes of Health, a three-module course designed to help users learn what bias is, how to recognize it, and how to minimize its impact. It promises to provide users with knowledge and strategies to create psychological safety and enhance team engagement to foster an inclusive culture. NIH is recommended because:

- NIH is a part of the U.S. Department of Health and Human Services
- It does not require establishment of a user account
- It Includes practice sessions with questions and interactive scenarios

BACKGROUND: (CONT'D)

The NIH training will require approximately one hour to complete and will require that users take a screen shot of the course completion screen to evidence completion. This is a link to the PDF version of the complete course:

https://diversity.nih.gov/sites/coswd/files/images/NIH_Implicit_Bias_Full_Course.pdf

While all of the online trainings courses screened were very good, the IOC recommends specifying one training that will satisfy the County, to ensure a consistent knowledge base among Board advisory body appointees.

As an alternative, if a commissioner has received a certificate of training through their employer or another civic organization, that would accepted in lieu.

Training Certification for Members of County Advisory Bodies



Members of Contra Costa County's independent and advisory bodies are required to take three trainings.

Instructions:

- Brown Act & Better Government Ordinance Training:** Brown Act and Better Government Ordinance Training must be completed within three months of appointment. This training is available as a [video](#) and [materials packet](#), or as an in-person training. Contact the Clerk of the Board at ClerkoftheBoard@cob.cccounty.us or (925) 655-2000 to find out about opportunities for in-person training.
- Ethics Training:** Ethics training, also referred to as AB 1234 Local Government Official Training, is provided by the Fair Political Practices Commission (FPPC). To complete this training, please [create an account](#) and retain the certificate generated from the FPPC at the end of the training. Advisory body members who receive compensation, salary, stipend, or expense reimbursement must complete AB 1234 ethics training every two years. All other advisory body members should complete this training once within the first three months of appointment.
- Implicit Bias Training:** Implicit Bias Training is provided by the National Institutes of Health through an [online 3-module course](#) or a [materials packet](#). Alternatively, if you have received a certificate for completing an implicit bias training course through your employer or other civic organization, that can be accepted in lieu. This training is required to be completed within the first three months of appointment and every two years thereafter.

Certification

By signing below, I certify that on _____ (date), I have watched or attended the entire training: **"The Brown Act and Better Government Ordinance."**

By signing below, I certify that on _____ (date), I completed the Fair Political Practices Commission (FPPC) training: **"Ethics for Local Government Officials."** I have received the certificate of completion from the FPPC.

By signing below, I certify that on _____ (date), I completed the National Institutes of Health **"Implicit Bias Training"** OR have completed an alternative implicit bias training program through my employer or other civic organization.

(Name of Advisory Body)

(Name of Member)

(Date)

Return this Certification to staff of your advisory body. Your training completion status will be included in your advisory body's annual report to the Contra Costa County Board of Supervisors. The chair or staff to your advisory body must keep all certifications on file.

Contra Costa County Clerk of the Board



1025 Escobar Street, 1st Floor
Martinez, California 94553-4068
(925) 655-2000

Training Requirements for Boards, Commissions, & Committees

Appointed members of county advisory and independent bodies serve at the pleasure of the Board of Supervisors and must comply with county policies.

County policies require members to complete three trainings and certify completion. Members are required to complete these mandatory trainings within three months of appointment.

The three required trainings cover open meeting laws, ethics for local government officials, and implicit bias.

<u>Training</u>	<u>Format</u>	<u>Offered by</u>
Brown Act & Better Government Ordinance	Video	Contra Costa County Counsel & Clerk of the Board
Ethics for Local Government Officials	Online training module	California Fair Political Practices Commission
Implicit Bias Training Course	Online training module	National Institutes of Health

Steps to complete the trainings:

1. Watch the [Open Meetings Training](#) and follow along using the [Materials Packet](#).
2. [Create an account](#) with the Fair Political Practices Commission and complete the [Ethics Training](#).
3. Complete the [Implicit Bias Training](#) from the National Institutes of Health, or provide a certificate from an implicit bias training course you completed through your employer or other civic organization.
4. Complete the [Training Certification Form](#) and return it to your advisory body staff person.

For more information or any questions, please visit the [Training Resources webpage](#) or contact the Clerk of the Board at (925) 655-2000 or ClerkoftheBoard@cob.cccounty.us.