

Contra Costa County Health Services  
Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

## MEETING MINUTES

**DATE, TIME:** Wednesday, January 19, 2022 11:00-12:30pm

**LOCATION:** Zoom

**ATTENDANCE:** Claude Battaglia, Wendel Brunner, Bill Jones, Michael Callanan, Teri House, Jennifer Machado, Lori McLemore, Jonathan Russell, Silas Robinson, Bill Shaw

**ABSENT:** Stephen Krank, Nhang Luong

**HCH STAFF ATTENDANCE:** Linae Altman (HCH Planning & Policy Manager), Rachael Birch (Project Director), Heather Cedermaz (HCH Lead Provider), Gabriella Quintana (HCH QI Team) & Alison Stribling (HCH QI Team)

**PUBLIC ATTENDANCE:** Jill Ray, Molly Clopp

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### Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL – December Meeting Minutes**

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### Welcome & Introduction

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### Action Item: Approval of December Board Meeting Minutes

**Motion**

- A. **Statement: I move to approve the minutes from December 2021.**
  - B. **Motion Made by:** Claude Battaglia
  - C. **Seconds the Motion:** Bill Shaw  
*ROLL CALL VOTE:* Each voting member must verbally approve or oppose
  - D. **In Favor:** Claude Battaglia, Wendel Brunner, Bill Jones, Jennifer Machado, Jonathan Russell, Silas Robinson, Bill Shaw
  - E. **ABSENT:** Stephen Krank, Nhang Luong
  - F. **Opposed:** None  
*Abstains:* Michael Callanan, Teri House  
*Absent:* Lori McLemore
- Motion Result: PASSED**

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**Standing Item: HCH Services Update**

(Heather Cedermaz, HCH Management)

1. COVID Update
  - a. The PUI hotel has been quite busy these days. HCH has continued to provide services in the community, shelter, and hotel. Some limited staffing due to the surge but we are continuing services
    - I. These services are also highlighting families and individuals not just in hotels/ shelters but others who are in fragile housing situations
    - II. USPS test ordering link for free kits
    - III. Our data dashboard has the number of people in the PUI hotel.
      - PUI= persons under investigation
      - But now for those who have tested positive, and it should be the isolation hotel
    - IV. Delta landing operated by BACS
      - Clients from premier and surestay waiting on inspections to finish to move back in

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**Action Item: Project Director Update**

(Rachael Birch, Project Director)

1. Grant Renewal
  - a. Middle of UDS
  - b. Grant renewal approved
2. Test Kits
  - a. HRSA at home test kit pilot, we are continuing to get shipments every 2 weeks
  - b. The demand has sky rocketed and at home test kits were depleted and has been so hard to find
  - c. Have gathered some feedback from clients who have been provided these kits

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**Standing Item: Quality Improvement/Assurance & Program Performance Reports**

(Gabriella Quintana, HCH QI Team)

1. Year over Year HCH Visits
  - a. 7,291 visits in 2021 (*see presentation for year over year chart*)
2. Review of 2022 QA/QI Priorities

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- a. Improve outcomes on all HRSA Clinical Measures
- b. Assess patients' social determinants of health needs upon enrollment in Compass Rose.
- c. Diabetes: Create individualized improvement plans for diabetics seen in HCH department with a Hemoglobin Test (A1c) over 9 or missing an A1c
- d. Cancer Screenings: Increase Cancer Screenings for Colorectal Cancer, Breast Cancer, and Cervical Cancer
- e. Increase availability for addiction treatment in all HCH Clinics
- f. Increase Communicable Disease screening with Point of Care Tests (POCT)
- g. Increase percentage of patients who have insurance by 2.5% by December 2024 relative to 2022.

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**Standing Item: HCH Program Updates & Community Updates**

1. Updated homeless service provider guidance
  - a. Recommended to request up to date vaccination status
  - b. New isolation guidance from the CDPH
2. Molly Clopp- trinity center is part of the county's homeless services.
  - a. Often partner with Kaiser and John Muir. Connecting with others is a vital part of this
3. Winter nights- busy past 4-5 weeks
  - a. Have use the PUI hotel with covid cases at the safe parking program.
  - b. Had to close for 2 days and had to put everyone in a hotel.
  - c. It's busy, a non-stop time

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**Standing Item: Future Matters**

1. Quality Improvement & Assurance Report
2. Project Director Annual Evaluation
3. UDS Presentation

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**Standing Item: Next Meeting and Time**

Wednesday, February 16, 2022

11:00-12:30pm

Zoom



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***Approval of HCH Co-Applicant Board Meeting Minutes from January 19, 2022***

***Board Chair Signature:*** Jennifer Machado

***Date:*** 2/16/2022