

# Consolidated Planning and Advisory Workgroup (CPAW)

Thursday, March 1, 2018

3pm – 5pm

Location: 2425 Bisso Lane, First Floor Conference Room, Concord, CA 94520



**Members attending:** Jennifer Tuipulotu, Roberto Roman, Steve Blum, Doug Dunn, Tammy Keagy, Kimberly Krisch, Sheri Richards, Candace Collier, Ryan Nestman, Sam Yoshioka, David Bergesen, Dave Kahler

**Staff attending:** Audrey Montana, Jennifer Bruggeman, Windy Taylor, Kristin Heher, Stephanie Chenard, Robert Thigpen, James Lancaster

**Public Participants:** Loretta Bradstreet, Darya Colbert, Guadalupe Cazare, Amelia Wood, Gigi Crowder, Adam Vandlandingham, Aaron Goodson, Jonathan Tran, Elizabeth Ward, Keri Banks

**Facilitator:** Maria Pappas

**Recorder:** Lisa Cabral

**Staff Support:** Warren Hayes

**Excused from Meeting:** Karen Smith, Lisa Bruce, Matthew Wilson, Kathi McLaughlin, Sarah Marsh, Stephen Boyd

**Absent from Meeting:** Gina Swirsding, Duane Chapman, Maude DeVictor, Connie Steers, Jackie Lerman, Lucy Nelson, Lauren Rettagliata, Tom Gilbert, Will McGarvey, Chelise Stroud

TOPIC	ISSUE/CONCLUSION	ACTION/ RECOMMENDATION	PARTY RESPONSIBLE
1. Welcome <ul style="list-style-type: none"> <li>• Call to Order</li> <li>• Roll Call, Introductions</li> <li>• Review Working Agreement</li> <li>• Announcements</li> <li>• Finalize Meeting Notes</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Introductions made</b></li> <li>• <b>Review Working Agreement</b></li> <li>• <b>Announcements</b> <ul style="list-style-type: none"> <li>▪ CPAW Membership Committee meeting will be March 19, 2018 at 3:00 pm to discuss a CPAW member application. All are welcome to attend.</li> <li>▪ Currently have gift cards and will distribute today</li> </ul> </li> <li>• <b>Meeting Notes</b> – Approved</li> </ul>	Information  Notes approved. Will be posted to MHSa CPAW website.	Maria Pappas  Audrey Montana to post notes.

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<p>2. Dialogue with Health, Housing and Homeless Services (H3) Leadership</p> <ul style="list-style-type: none"> <li>• Coordinated Entry System</li> <li>• No Place Like Home Needs Assessment</li> <li>• Special Needs Housing Program</li> <li>• What Input is Requested from CPAW?</li> </ul>	<p><b>Dialogue With Health, Housing and Homeless Services (H3) Leadership</b></p> <ul style="list-style-type: none"> <li>• The guiding principles are to increase partnerships, prioritize the most vulnerable for housing, streamline access to services through the 211 line and community outreach</li> <li>• Most contacts are from calls to 211 and outreach teams</li> <li>• Outreach teams are county wide <ul style="list-style-type: none"> <li>▪ Six Core Teams perform outreach and attempt to contact those in need of services (encampments, on the streets, etc.)</li> <li>▪ Teams generally work 8 am – midnight weekdays</li> <li>▪ Teams refer people to the warming centers</li> </ul> </li> <li>• Warming Center <ul style="list-style-type: none"> <li>▪ Located adjacent to Concord Shelter</li> <li>▪ Can provide services to 30 people</li> <li>▪ Is open from 7 pm – 7 am</li> <li>▪ Provided with light meals and can spend the night</li> <li>▪ Must be referred to the center (i.e. 211, Core Teams)</li> </ul> </li> <li>• Care Centers <ul style="list-style-type: none"> <li>▪ Open from 8 am – 5 pm weekdays</li> <li>▪ Can walk in, no need for referral</li> <li>▪ Provided food, can shower, participate in AOD groups, and meet with a Housing Navigator to obtain housing</li> <li>▪ Located in Concord, Walnut Creek and San Pablo</li> <li>▪ A Care Center may be opening in East county this Fall (possibly in Antioch)</li> </ul> </li> <li>• Coordinated Entry System <ul style="list-style-type: none"> <li>▪ A list for housing is made with those in most need a top priority (based on an index number)</li> <li>▪ Provides training for service providers on the Index formula for prioritizing services needed, those in most need and eligibility for services (coordinated entry)</li> <li>▪ Housing placement meetings – H3 meets with various programs/groups when there is a vacancy</li> </ul> </li> </ul>		<p>Steve Blum, Supportive Housing Manager for Health, Housing and Homeless Services</p>

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	<ul style="list-style-type: none"> <li>▪ 76 individuals (36 households) received housing through the placement meetings</li> <li>• Diversion Services – services to avoid eviction to prevent people from becoming homeless</li> <li>• In July will launch the Housing Security Fund <ul style="list-style-type: none"> <li>▪ Funds from private donations to assist people to move into housing</li> <li>▪ Assist with paying back rent in prior housing, security and rent deposits, etc.</li> </ul> </li> </ul> <p><b>No Place Like Home Needs Assessment</b></p> <ul style="list-style-type: none"> <li>• Applied for technical assistance funding</li> <li>• Currently need to complete a Needs Assessment and applied for approval (cost \$150,000.00)</li> <li>• Once approval is obtained, can issue a Request for Qualifications to complete the Assessment</li> <li>• Will meet with H3 in May</li> </ul> <p><b>Special Needs Housing Program</b></p> <ul style="list-style-type: none"> <li>• The California Housing Finance Agency approved the funding and the Needs Assessment has been completed</li> <li>• Received 1.73 million dollars in funding</li> <li>• Will meet with stakeholders to discuss the new program, funding and potential partnerships</li> </ul> <p><b>What Input is Requested from CPAW?</b></p> <ul style="list-style-type: none"> <li>• Discussion and ideas concerning the Special Needs Housing Program</li> <li>• Receive information and updates regarding H3 policy, procedures and programs</li> <li>• Receive information and updates (i.e. funding) concerning No Place Like Home program</li> <li>• MHSA funding streams and requirements re housing funding (i.e. No Place Like Home program guidelines)</li> </ul>		Committee Representatives

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<p>3. Dialogue with Stakeholder Committee Representatives</p> <ul style="list-style-type: none"> <li>• System of Care</li> <li>• Innovation</li> <li>• Mental Health Commission</li> <li>• Alcohol and Other Drug Services</li> <li>• Social Inclusion</li> <li>• Children, Teens and Young Adults</li> <li>• Adults</li> <li>• Older Adults</li> </ul>	<p>Committee Updates (Stakeholder Sharing sheets) were distributed</p> <p><b>System of Care</b> – No additional comments and no questions</p> <p><b>Innovation</b> – No additional comments and no questions</p> <p><b>Mental Health Commission</b></p> <ul style="list-style-type: none"> <li>• The State Auditor’s Office completed an audit of State MHSA programs and reported counties have not been spending the funds allocated for programs</li> <li>• The State’s Department of Health Care Services and the Oversight Accountability Commission need to provide sufficient guidance for MHSA programs and for use of funding by the counties</li> </ul> <p><b>Alcohol and Other Drug Services</b> - Representative was not present and there were no questions</p> <p><b>Social Inclusion</b></p> <ul style="list-style-type: none"> <li>• Will be rotating meetings to East and West county</li> <li>• Will meet with Recovery Innovations in East County</li> <li>• The WREACH Tell Your Story Workshop training with this year’s SPIRIT class will be completed next week</li> <li>• Organizing consumer panel for crisis intervention training in Pleasant Hill, March 5th</li> <li>• The Power Point presentation for “Overcoming Transportation Barriers” was distributed</li> </ul> <p><b>Children, Teens and Young Adults</b></p> <ul style="list-style-type: none"> <li>• The Children’s’ Chief, Vern Wallace, retired and many celebrated his retirement and thanked him for his many years of service</li> <li>• Michelle Nobori, Project Manager for Children’s System of Care will attend meetings and provide updates</li> </ul> <p><b>Adults</b></p> <ul style="list-style-type: none"> <li>• A social worker, Angeline, with the Public Defender’s Office presented at the meeting</li> <li>• Established through Assembly Bill 109</li> <li>• She works in the jail and with detainees</li> <li>• She will conduct outreach in the community</li> </ul>		<p>Committee Representatives</p>

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	<ul style="list-style-type: none"> <li>• Assist clients coming out of detention and pair them with community based organizations for services</li> </ul> <p><b>Older Adults</b></p> <ul style="list-style-type: none"> <li>• The Office of Consumer Empowerment spoke on Overcoming Transportation Barriers</li> <li>• Experienced low attendance at meetings</li> <li>• Currently working on obtaining new members</li> <li>• Will discuss end of life issues</li> </ul>		
<p>4. MHSA Budget</p> <ul style="list-style-type: none"> <li>• Expenditure Projections for FY 17-18</li> <li>• Budget Update for FY 18-19</li> </ul>	<p><b>Expenditure Projections for FY 17-18</b></p> <ul style="list-style-type: none"> <li>• “MHSA Quarterly Budget Report, Fiscal Year 2017-1018-July 2017 through December 2017” distributed</li> <li>• “MHSA Semi-Annual Budget Report – July 2017 through December 2017” distributed</li> <li>• At the next CPAW meeting will present draft of the plan update for FY 2018-2019</li> <li>• The Three Year Plan is updated each year and will be presented before the Board of Supervisors in June</li> <li>• In summary, MHSA was allocated 51.5 million dollars as funding for FY 17-18</li> <li>• Projected revenue is 44.9 million dollars (MHSA funds, MediCal reimbursements, interest earned)</li> <li>• Projected to spend 44.5 million dollars – 7 million dollars less than budgeted</li> <li>• Why is this? <ul style="list-style-type: none"> <li>▪ MHSA started several new programs this fiscal year</li> <li>▪ The county process is a lengthy process to start new programs</li> <li>▪ Must also take time to ensure stakeholder involvement in the process when starting a new program</li> <li>▪ Takes a long time to initiate and get new programs actually running</li> <li>▪ Also there is a savings as to salaries this first year</li> <li>▪ As a result, did not spend the allocated budget this first year as in the process of starting many new programs</li> </ul> </li> </ul>		Warren Hayes

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	<ul style="list-style-type: none"> <li>• Not all funds are spent in the first two years of the plan, but all funds budgeted will be spent by the end of the third year</li> <li>• For example, initiating the Family Support Volunteer Network Program <ul style="list-style-type: none"> <li>▪ Goals is to start program in July 2018</li> <li>▪ Currently recruiting/hiring new staff and negotiating lease agreement for new facilities</li> <li>▪ Has taken several months to get to this point</li> </ul> </li> <li>• State Audit Report <ul style="list-style-type: none"> <li>▪ Each county is allocated funding by the State</li> <li>▪ The State Department of Health Care Services was to track the funding and set up rules and policies</li> <li>▪ Any funds not so allocated that are not spent are given back to the state (reversion of funds)</li> <li>▪ Workforce Education and Training (approximately \$160,000.00 ) and Prevention and Early Intervention (\$2,000,000.00) funds potentially subject to reversion</li> <li>▪ Next CPAW meeting will distribute the draft of the proposed spending plan</li> <li>▪ Have the approval of the budget by the Board of Supervisors to present our plan to the State</li> <li>▪ MHSA must submit a plan to the State Department of Health Care Services by June 30<sup>th</sup> and project how these funds will be spent by June 20<sup>th</sup> 2020</li> <li>▪ Now going into the second year of the plan</li> <li>▪ Need to ensure spending for programs in that time and still sustain MHSA programs for the three year period</li> <li>▪ Many counties in the State are in same situation</li> <li>▪ At the end of the three years, spending for programs should match the funds allocated for the three years</li> </ul> </li> <li>• Permanent Housing Units take approximately three to five years to build and at the end of the five years must evaluate if will continue with the units</li> </ul>		

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	<ul style="list-style-type: none"> <li>• First Hope will need to move facilities which will be an added expenditure</li> <li>• If any questions or comments can email or call Warren Hayes</li> </ul>		
5. Input for April, May CPAW Agendas	<ul style="list-style-type: none"> <li>• Health, Housing and Homeless Services update on programs</li> <li>• WET Program discussion</li> <li>• Family Support Voluntary Network information from NAMI (May)</li> <li>• Crisis Support - Crisis Center (211) information</li> <li>• Update on new MHSA programs</li> <li>• Marketing, publicity also presenting positive stories (need talking points for future meetings)</li> <li>• Would like draft of plan earlier than statutory deadline to provide more time to review</li> </ul>		Maria Pappas
6. Public Comment, Announcements	<ul style="list-style-type: none"> <li>• Recommended viewing - Contra Costa TV has program called Veteran Voices that has stories of experiences</li> <li>• CPAW sounds like CPAC and people may mistake the subject matter of this committee</li> </ul>		Maria Pappas
7. Overview of Meeting	<ul style="list-style-type: none"> <li>• The new two hour meeting time worked well</li> <li>• Provided adequate time to present and discuss</li> <li>• Would still like speakers and Power Point presentations</li> <li>• Like the bullet point summaries of committee updates and worked well for the committee meeting</li> <li>• If necessary due to topics, can extend meeting time one hour</li> </ul>		Maria Pappas
8. Adjourn	<ul style="list-style-type: none"> <li>• Next meeting will be April, 5, 2018 from 3:00 pm to 5:00 pm</li> </ul>		