

**Consolidated Planning and Advisory Workgroup (CPAW)
Thursday, May 7, 2015
3pm – 6pm**

Location: 2425 Bisso Lane, First Floor Conference Room, Concord, CA 94520



Members attending: Ashley Baughman, Stephen Boyd, Jr., Lisa Bruce, Tom Gilbert, Molly Hamaker, John Hollender, Dave Kahler, Kimberly Martell, Will McGarvey, Kathi McLaughlin, Ryan Nestman, Lauren Rettagliata

Staff attending: Cynthia Belon, Brandon McGuire, Erin McCarty, Nicholas Harsch, Ramesh Malla, Michelle Nobori, Mike Petersen, Roberto Roman, Quincy Slatten, Jennifer Tuipulotu, David Woodland

Public Participants: Glen Arnold, Tanya Arnold, Hillary Bowers, Tori Buckles, Roger Daniels, Maude DeVictor, Douglas Dunn, James Hurley, Dana Matteri, Sylvia Ortega, Sheri Richards, Bessie Sagaiga, Doldran Simms, Carwen Spencer

Facilitator: Maria Pappas

Recorder: Melinda Meahan

Staff Support: Warren Hayes

Excused from Meeting: Susannah Marshland, Susan Medlin, Tony Sanders, Matt Wilson, Sam Yoshioka.

Absent from Meeting: Courtney Cummings, Kimberly Krisch, Laurie Schnider, Karen Smith, Connie Steers, Gina Swirsding

TOPIC	ISSUE/CONCLUSION	ACTION/RECOMMENDATION	PARTY RESPONSIBLE
1. Welcome <ul style="list-style-type: none"> • Call to Order • Introductions • Working Agreement • Announcements • Finalize Minutes 	<ul style="list-style-type: none"> • Introductions made. • Maria reviewed CPAW’s Working Agreement. • Warren directed everyone’s attention to two documents that were not on the agenda: an MHSAA Monthly Budget Report included in the packet and an electronic copy of a final program and 	Information.	

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	fiscal review report for Rubicon Programs, which will be on the web page as part of the attachments. <ul style="list-style-type: none"> • Approved March 26 minutes. 	Minutes finalized. Will be posted to MHSA CPAW website.	Lisa Cabral to post minutes.
2. Review status of Director recommendations to Board's Internal Operations Committee	Warren reviewed the documents in the packet relevant to this issue in preparation for the small group discussions that will follow.	Information.	Warren Hayes
3. Coordinating instructions for obtaining input on: <ul style="list-style-type: none"> - CPAW size, membership representation, attendance policy - Maximizing stakeholder representation and coordination with other stakeholder bodies - How to best identify and address which stakeholder group(s) a CPAW member represents, or is part of, as well as any personal or financial interests they may have - What current sub- committees should stay under CPAW's jurisdiction, and which ones, if any, should be shared with or managed by some other entity 	Maria described the purpose of the small group discussions and described each topic and the logistics of the sequential small groups.	Information.	Maria Pappas
4. Small group discussion of	Attendees broke into groups for discussion about	Discussion	

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above topics	the four subtopics in #3 above.		
5. Break (flexibly applied)			
6. Report back from small group discussions - What issues were missed?	See attachment for reported issues raised and subsequent discussion.	Information and discussion.	
7. Report on April 23 and April 30 Assisted Outpatient Treatment Workgroup meetings	Warren reported on the progress of the AOT workgroup meetings. Doug, Lauren and Stephen also provided input.	Information.	Warren Hayes
8. Public Comment, Announcements	<ul style="list-style-type: none"> • The NAMI walk is coming up on Saturday, May 30. • There is a public hearing for the MHSA plan at the Mental Health Commission meeting on May 14. • The Transitional-Aged Youth subcommittee will meet on the 14th before taking a break for the summer. • Recovery Innovations is having their second graduation for Citizen Contributors, their work-study program, on June 26. • The NAMI annual picnic is coming up on June 19. 		
9. Review of Meeting	<ul style="list-style-type: none"> • Contributors liked the small discussion groups. • It would be helpful to spread the CPAW committee members so they were equally represented in each group. • Asking some people to change groups for each discussion was a good idea. • Having a scribe at each table to record all the discussion was a good idea. 		
10. Next CPAW, Steering,	The next CPAW meeting will be on June 4.		

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Membership Meetings			