



# CONTRA COSTA HEALTH SERVICES

## CPAW MEETING

Date of Meeting: Thursday, December 2nd, 2010

3:00 PM to 5:30 PM

2425 Bisso Lane, Suite 100, Concord, CA 94520



**Staff Lead:** Sherry Bradley

**Staff Support:** Elvira Sarlis, Cindy Downing

**Facilitator:** Grace Boda

### AGENDA

TIME	TOPIC	PRESENTER	DESIRED OUTCOMES	MINUTES
3:00 PM	1. Opening, Accept Minutes from Previous Meeting 11/4/10	Grace	On-Time Start Accept Minutes 11/4/10	15"
3:15 PM	Feedback from last meeting and Agenda review, let them know about upcoming CPAW survey	Grace	Meeting Parameters Established	5"
3:20 PM	2. Planning Committee Recommendations -Committee Composition -Nomination Process -Selection Process (over turn of previous decision)	Teresa Pasquini- 1 Grace- 2 Brenda Crawford- 3	Approval	30"
3:50 PM	3. IOC Update	Sherry	Update	20"
4:10 PM	4. Break			15"
4:25 PM	5. MHSA Outcomes Event Findings	Sherry/ Holly/Laura/ Erin	Report out on learning from the MHSA Outcomes Event	15"
4:40 PM	6. Multi-Family Group Therapy Targeted at Early Intervention in the Treatment of Psychosis	Mary Roy	Update, reality check, solicit additional input	20"
5:00 PM	7. Mental Health Director's Report	Donna	Increased understanding of the current events on the state and county levels	10"
5:15 PM	8. Public Comment	Grace		5"
5:20 PM	9. Closing	Grace		10"



## **CPAW Ground Rules**

1. Agendas and minutes of the previous meeting will be emailed before each meeting,
2. Meetings will start and stop on time.
3. One speaker at a time; allow the facilitator to “direct traffic.”
4. Speaker’s remarks should be brief to allow for others to speak.
5. Listen to and value other points of view, even if they differ from yours.
6. To the greatest extent possible, system interests should trump personal interests.
7. Declare potential conflicts of interest before the topic is discussed.
  - *The person(s) having a conflict with a topic being discussed will refrain from participating in any group discussion on the matter and will physically leave the room for the period of time the topic is considered.*
8. Focus on past stakeholder processes to the extent that it helps the CPAW move forward.
9. When the group makes a decision, seek consensus 1st; a simple majority is the second option.
10. Turn off cell phones, unless your job requires you to be readily available.