

**CCC ALCOHOL AND OTHER DRUGS ADVISORY BOARD MEETING  
MONTHLY MEETING AND ANNUAL RETREAT DRAFT MINUTES  
SATURDAY, February 4, 2023**

**To prevent the spread of COVID this meeting was conducted via Zoom.**

**Members Present:** Guita Bahramipour, Logan Campbell, Victor Ortiz (R), Talia Moore E.D.D., Rhiannon Shires Psy.D., Azi Carter, Mark Howard Ph.D.

**Members Absent:** Antwon Cloird (R), Cynthia Chavez (U), Dylan Johnston (R), Jonathan Ciampi (R), Michael Ward (U), Candace Cowing (E), Robert Frey (E)

**Staff Present:** Fatima Matal Sol, AODS Program Chief; Patricia Rogers, Program Manager; Jessica Recinos, Prevention Coordinator

**Other Attendees:** John Dante, Jill Ray, District II Staff Representative, Kristen Smith

<u>TOPIC</u>	<u>ISSUE/CONCLUSION</u>	<u>ACTION/ RECOMMENDATION</u>
I. <u>CALL TO ORDER</u>	The meeting was called to order by Dr. Moore.	<b>DR. MOORE CALLED THE MEETING TO ORDER AT 9:05 AM.</b>
II. <u>REVIEW AND ADOPT THE AGENDA</u>	Dr. Moore opened the floor to review the February 4, 2023, agenda as presented.	<b>LOGAN CAMPBELL MMS BY RHIANNON SHIRES TO ADOPT THE AGENDA AS PRESENTED. MOTION APPROVED.</b> <b>AYES:</b> Guita Bahramipour, Logan Campbell, Talia Moore E.D.D., Rhiannon Shires Psy.D., Azi Carter, Mark Howard Ph.D. <b>NOES:</b> None. <b>ABSENT:</b> Antwon Cloird (R), Cynthia Chavez (U), Dylan Johnston (R), Jonathan Ciampi (R), Michael Ward (U), Candace Cowing (E), Robert Frey (E) <b>ABSTAIN:</b> Victor Ortiz (R).
III. <u>REVIEW AND APPROVAL OF DRAFT MINUTES OF DECEMBER 14, 2022. MEETING</u>	Dr. Moore opened the floor to approve the December 14, 2022, Board Draft Meeting Minutes.	<b>LOGAN CAMPBELL MMS BY AZI CARTER TO APPROVE THE MINUTES. MOTION APPROVED.</b> <b>AYES:</b> Guita Bahramipour, Logan Campbell, Talia Moore E.D.D., Rhiannon Shires Psy.D., Azi Carter, Mark Howard Ph.D. <b>NOES:</b> None <b>ABSENT:</b> Antwon Cloird (R), Cynthia Chavez (U), Dylan Johnston (R), Jonathan Ciampi (R), Michael Ward (U), Candace Cowing (E), Robert Frey (E) <b>ABSTAIN:</b> Victor Ortiz (R).
IV. <u>PUBLIC COMMENT</u> The public and Board members may comment on any agenda item of public interest within the jurisdiction of the Alcohol and Other Drugs Advisory Board. (Maximum three minutes per speaker).	Kristen Smith Introduced herself and shared she is thankful to be at the Retreat.  Fatima thanked Dr. Moore, Azi, and all others who attended the Community Mental Health Forum on January 21, 2023, in Richmond, CA. She recognized Antwon Cloird for organizing this event which had a wide representation of the diversity of the community.  Logan expressed his gratitude to Victor, Jonathan, and Antwon for their years of service to the AODAB.	

Dr. Moore seconded the sentiment  
There were No Old Business

**V. Old Business**

**VI. New Business**

Accept Jonathan Ciampi, At-Large Member, Resignation

Bylaw Board Member  
Recognition - Dr. Moore

Dr. Moore asked how to proceed with resignations and Fatima briefly explained the process.

Discussion ensued on the recognition of members who have resigned as outlined on the AODAB bylaws for any Board member who have served 5 or more years would be recognized by the Board of Supervisors (BOS). Clarification was asked about eligibility for recognition when the minimum number of years serving on the Board was not met. Victor indicated that he had served less than five years. Logan emphasized the importance of recognizing Board members who have recently resigned. Jill Ray added that members can still be recognized for their contribution to the Board despite the number of years of served on the Board.

Consider request from Board of Supervisors (BOS to nominate Measure X Review Panel representative

Dr. Moore provided an overview of the request from the BOS to nominate two individuals from the Board for consideration for the Measure X Review Panel. Dr. Moore and Dr. Shires, both expressed their interest.

Jill Ray clarified the request from BOS, which is for advisory bodies to nominate a Measure X representative. The only disqualification from serving on the panel is if an individual is directly connected to one of the grant applicants for the Innovation fund.

Dr. Moore facilitated the transition of the regular AODAB Board business into the Retreat portion of the agenda and introduced Victor Ortiz as a facilitator. Victor provided an overview of the agenda and explained the purpose of the development of the AODAB goals and objectives for 2023. Each committee was tasked with developing new goals and objectives. Guita asked if this zoom meeting could be recorded. Jill stated that the meeting can be recorded by anyone as it is considered a public meeting.

**VII. Annual Retreat:  
Developing Group  
Agreements & Ground  
Rules – Victor Ortiz**

**DR. MOORE ACCEPTED JONATHAN CIAMPI'S RESIGNATION**

**LOGAN CAMPBELL MMS BY GUITA BAHRAMIPOUR TO RECOGNIZE THE FOUR BOARD MEMBERS TO BOS. MOTION APPROVED.**

**AYES:** Guita Bahramipour, Logan Campbell, Talia Moore E.D.D., Rhiannon Shires Psy.D., Azi Carter, Mark Howard Ph.D.

**NOES:** None

**ABSENT:** Antwon Cloird (R), Cynthia Chavez (U), Dylan Johnston (R), Jonathan Ciampi (R), Michael Ward (U), Candace Cowing (E), Robert Frey (E)

**ABSTAIN:** Victor Ortiz (R).

**DR. MOORE ENCOURAGED CONSIDERATION IN PARTICIPATION FOR MEASURE X REVIEW PANEL.**

**LOGAN CAMPBELL MMS BY GUITA BAHRAMIPOUR TO RECOMMEND DR. MOORE AND DR. SHIRES FOR CONSIDERATION TO REPRESENT AODAB FOR MEASURE X REVIEW PANEL. MOTION APPROVED.**

**AYES:** Guita Bahramipour, Logan Campbell, Talia Moore E.D.D., Rhiannon Shires Psy.D., Azi Carter, Mark Howard Ph.D.

**NOES:** None

**ABSENT:** Antwon Cloird (R), Cynthia Chavez (U), Dylan Johnston (R), Jonathan Ciampi (R), Michael Ward (U), Candace Cowing (E), Robert Frey (E)

**ABSTAIN:** Victor Ortiz (R).

**STAFF ANNOUNCED THAT THE MEETING WILL BE RECORDED VIA ZOOM WITH THE EXCEPTION OF BREAKS AND BREAK OUT ROOMS.**

### **VIII. AODAB Operations**

**Model** – Victor, All  
Current Mission/Bylaws

AODAB “Input/Output” Model

Role Assignments for Community  
Input

Victor opened the floor for questions or comments regarding the Board’s goals & objectives. The mission statement of the Advisory Board, the role of the Board and the scope of the Board’s actions were reviewed.

Victor presented and explained the AODAB “Input/Output” Model. Dr. Howard and Dr. Moore concurred with the model.

Board members committee assignments were discussed. Vacancies were reviewed, such as lack of Chair for Programs and Services Committee. A discussion amongst Board members ensued regarding committees. Representation on Liaison assignments was also discussed.

Board members requested an update on status of new applicants for Board to fill the 4 vacancies. Staff has notified Supervisors for District Seat. Staff said that if Alternate/At Large, will be recommended to the Supervisor for District Seat. All others will be recommended to the Family and Human Service Committee.

Victor presented an overview of the treatment flow diagram. Fatima expressed inclusion of Prevention and Recovery services be added to the chart as those both play crucial roles in AODS’ continuum of care. Victor opened the floor to comments and/or suggestions regarding the design of the diagram. Victor emphasized importance of diagram to be a living document that is updated as needed. Comments included addition of prevention, trauma, and which section they would fall into on the diagram. Dr. Howard expressed support for the diagram.

**LOGAN CAMPBELL WILL BE ACTING CHAIR FOR PROGRAMS AND SERVICES UNTIL CHAIR VACANCY IS FILLED.**

**NO CHANGES TO CURRENT LIAISON MEMBERS ASSIGNMENTS EXCEPT FOR NEED TO REPRESENT THE BOARD AT THE COUNCIL OF HOMELESSNESS AND MEDS COALITION.**

**STAFF TO SHARE AT NEXT EXECUTIVE COMMITTEE MEETING.**

### **IX. Treatment Process Flow Diagram** – Victor

Review process flow diagram

### **X. Alcohol and Other Drugs Services (AODS) Operations** – Fatima

AODS Organization. Areas of focus and how staff addresses them. What critical areas would AODS like the AODAB to support.

Fatima started by thanking Board members for joining the meeting and retreat on a weekend and shared information about current workforce challenges. Fatima presented a Power Point to depict AODS operations and goals for FY2023-24. Patricia reviewed the AODAB’s Mission Statement.

- Fatima shared that major changes are anticipated starting with implementation of Electronic Health Records (EHR) which will help optimize service delivery, improve coordination of care, reduce waste and duplication of services. Other goals include reducing health inequities, support implementation of CalAIM, and

**BOARD MEMBERS REQUESTED COPIES OF THE PP VIA EMAIL.**

**DR. MOORE AND VICTOR EXPRESSED APPRECIATION FOR AODS’ PRESENTATION**

support steps towards behavioral health integration into a co-occurring capable system.

- In addition, Fatima said that other AODS initiatives include reducing stigma, supporting efforts aimed at advancing equity and diversity, and lastly, monitoring alcohol and other drugs community trends. Fatima stated that due to all competing priorities, we are not in the community as much as we would like to be, which is why the Board's efforts towards community outreach is a top priority. Clean Slate events, community/job fairs, and prevention efforts with focus on youth/adolescents were provided as examples. Advancement of a diverse workforce is also important because it helps clients seeking care in underserved communities build trust with those providing the services.
- Fatima noted that COVID-19 exacerbated substance use and introduced the "Unshamed Campaign" which is a national reduction of stigma initiative currently being used in other states. It will be launched in California by DHCS in the Spring of 2023. The campaign goal is to change attitudes about substance use as well as substance use disorder.

**AS REQUESTED, STAFF SHARED "UNSHAMED CAMPAIGN" INFORMATION AND SUPPORTING DOCUMENTS WITH BOARD AND PARTICIPANTS VIA EMAIL.**

#### **XI. BREAK**

The break occurred between 11:10 AM-11:20 AM

#### **XII. 2023 Plans – Victor, All**

Review existing goals: Update, modify and confirm goals and objectives

Board and participants were divided by Committees as follows:

**Community Awareness Committee:** Rhiannon Shires, Azi Carter, Guita Bahramipour, Jessica Recinos

**Executive Committee:** Talia Moore, Victor Ortiz, Patricia Rogers, Jill Ray

**Programs and Services Committee:** Logan Campbell, Robert Frey, John Dante

**DR. SHIRES FILLED IN AS ACTING CHAIR FOR COMMUNITY AWARENESS COMMITTEE.**

**LOGAN FILLED IN AS ACTING CHAIR FOR PROGRAMS AND SERVICES.**

#### **XIII. Committee Work Group Sessions – All \***

Committees review existing goals: Update, modify and confirm goals and objectives

The Committees met in small workgroups to discuss the Goals, Objectives, and the Action Plan for 2023. The Committees reported back to the full Board at the end of the group sessions.

**Programs and Services Committee:**

Logan agreed to chair this Committee for the purposes of the Retreat. He said they will develop new methods of increasing awareness of clients as well as programs perspectives (survey). Gather statistical information on services, utilization, success, needs, support and received data from S4R.

**PROGRAMS AND SERVICES COMMITTEE ADDED CULTURAL DIVERSITY TO THEIR 2023 GOALS**

#### **XIV. Debrief Committee Action Plan with Full Board – All**

Debrief committee cont.

Logan stated that they added metric driven processes. For example, the housing grant.

**Executive Committee:**

Dr. Moore discussed different training ideas that committee would like to integrate. In addition, continuation of EHR updates, and youth treatment facilities updates. The Committee would like updates regarding the different activities' timelines and status.

**THE EXECUTIVE COMMITTEE RETAINED THE MAJORITY OF 2022 GOALS INTO 2023.**

**JILL SHARED MEASURE X INFORMATION WHICH STAFF SENT VIA EMAIL TO BOARD AND GUEST PARTICIPANTS.**

**Community Awareness Committee:**

Dr. Shires discussed implementing more community outreach in schools through steering committees. It would be important to do a job fair particularly with Addiction Studies. Community Awareness Committee wants to participate in School District Diversity and Inclusion Committees.

**THE COMMUNITY AWARENESS COMMITTEE RETAINED 2022 GOALS WITH THE ADDITION OF INCLUDING NAME TAGS TO IDENTIFY ONESELF WHEN IN THE COMMUNITY.**

Dr. Moore stated she feels inspired by what was shared and discussed in this year's Annual Retreat and she is looking forward to the future growth of the AODAB Board.

**XV. PUBLIC COMMENT**

THE PUBLIC AND BOARD MEMBERS MAY COMMENT ON ANY AGENDA ITEM OF PUBLIC INTEREST WITHIN THE JURISDICTION OF THE ALCOHOL AND OTHER DRUGS ADVISORY BOARD. (MAXIMUM OF THREE MINUTES PER SPEAKER).

John Dante stated that there is a lot that goes on that is quite a process to get through regarding recovery.

Victor shared his appreciation for the future of the Board and all the goals moving forward. He expressed a bittersweet feeling resigning from the Board.

**XVI. ADJOURN**

Dr. Moore adjourned the meeting.

**THE MEETING WAS  
ADJOURNED AT 1:10 PM.**