



Contra Costa County Alcohol and Other Drugs Advisory Board
1220 Morello Avenue, Suite 101
Martinez, CA 94553
(925) 335-3307; fax (925) 335-3311

"The mission of the Contra Costa County Alcohol and Other Drugs Advisory Board is to assess family and community needs regarding prevention and treatment of alcohol and other drug-related problems. Resultant findings and recommendations are forwarded to the Health Services Department and the Board of Supervisors. The Board also serves as an advocate for these findings and recommendations to the communities that we serve."

Due to the Health Order & considerations for the health safety of all, this meeting will be held via Zoom.

MONTHLY MEETING AND ANNUAL RETREAT

REVISED A G E N D A

Saturday, February 4, 2023 9:00 AM – 1:00 PM

Join Zoom Meeting <https://cchealth.zoom.us/j/94725400865>

Meeting ID: 947 2540 0865 One tap mobile +16465189805

District I

Antwon Clويد

District 2

Guitta Bahramipour

District 3

Cynthia Chavez

District 4

Dylan Johnston

District 5

Logan Campbell

At- Large Member

Jonathan Ciampi
 Victor Ortiz
 Talia Moore E.D.D
 Rhiannon Shires Psy.D
 Michael Ward
 Azi Carter

At- Large Alternate

Mark Howard Ph.D
 Candace Cowing
 Robert Frey

- I. **Call to Order. Welcome and Introductions** – Talia Moore E.D.D, Chair*
- II. **Review and Adopt the Agenda** – Talia Moore E.D.D, Chair*
- III. **Review and Approval of Draft Minutes of December 14, 2022.** – All*
- IV. **Public Comment** – The Public and Board members may comment on any item of public interest not already on the agenda but within the jurisdiction of the Alcohol and Other Drugs Advisory Board (AODAB). (Maximum three minutes per speaker)
- V. **Old Business**
- VI. **New Business**
 - ACCEPT Jonathan Ciampi, At-Large Member, Resignation
 - Bylaw Board Member Recognition- Dr. Moore*
 - CONSIDER request from Board of Supervisors to appoint a Measure X Review Panel representative. Dr. Moore* (added item, please review attached document)
- VII. **Developing Group Agreements & Ground Rules** – Victor Ortiz
- VIII. **AODAB Operations Model** – Victor, All
 - Current Mission/Bylaws
 - AODAB "Input/Output" Model
 - Role Assignments for Community input
- IX. **Treatment Process Flow Diagram** – Victor
 Review process flow diagram
- X. **Alcohol and Other Drugs Services (AODS) Operations** - Fatima
 - Organization. Areas of Focus and how Staff addresses them. What critical areas would AODS like the AODAB to support.
- XI. **BREAK**
- XII. **2023 Plans** – Victor, All
 - Review existing goals: Update, modify and confirm goals and objectives
- XIII. **Committee Work Group Sessions-** All
 - Committees review existing goals: Update, modify and confirm goals and objectives*
- XIV. **Debrief Committee Action Plan with Full Board** – All*
- XV. **Public Comment** – The Public and Board members may comment on any item of public interest not already on the agenda but within the jurisdiction of the Alcohol and Other Drugs Advisory Board (AODAB). (Maximum three minutes per speaker)
- XVI. **Adjourn**

* Indicates Action Item

AODS will provide reasonable accommodations for persons with disabilities planning to attend the meetings who should contact staff at least 24 hours before the meeting at (925) 335-3307. The public is invited to attend.

The Contra Costa County Alcohol and Other Drugs Advisory Board (AODAB) welcomes and encourages public participation at each meeting. Public comments on the agenda or any item of interest within the jurisdiction of the AODAB are restricted to a maximum of three minutes per speaker. Topics not posted on the agenda may be addressed by the general public, however, California Law prohibits a Board or Commission from taking action on matters which are not on the agenda, unless in specific instances as stated under the Brown Act. Any person wishing to address this Board on matters not posted on the agenda should bring their request to the attention of the Chair, Vice Chair or Staff of the Board. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the staff supporting the AOD Board distributed to a majority of AODAB members less than 96 hours prior to that meeting are available for public inspection at 1220 Morello Ave. Suite 101 Martinez, CA 94553 during normal business hours. For more information, contact Fatima Matal Sol (925) 335-3307

ALCOHOL AND OTHER DRUGS ADVISORY BOARD RETREAT AGENDA

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ADENDUM TO AGENDA MEASURE X REVIEW PANEL (MARKED AS AN ACTION ITEM)

Background

The Board of Supervisors through the county administration is requesting your Advisory Body's assistance in the assemblage of a panel of individuals ("Review Panel") whose purpose will be to review, evaluate and rank proposals submitted for the County's Measure X-funded Innovation Fund grant program. A more detailed report on Measure X and the Innovation Fund can be found at this [link \[64.166.146.245\]](#). Briefly, the Board of Supervisors, last October 18, set the policies and parameters of the Innovation Fund, a one-time allocation of \$2M to seed innovative public service programs. The Innovation Fund was among the many recommendations of the Measure X Community Adv Board on how to spend Measure X sales tax proceeds.

The County Administrator initiated Phase I of the Innovation Fund process with the November 1, 2022 issuance of a request for Statements of Qualifications (SoQs) and Concept Papers. The County received 14 applications from eligible organizations. The proposals generally fall into the following service areas:

- 3 relating to mental health/substance abuse and living skills counseling and substance abuse treatment;
- 4 relating to hubs/connections to myriad public services, e.g., financial literacy, legal, education, career development, family resources, health and social services;
- 3 relating to access to healthy food;
- 1 relating to transitional housing development;
- 1 relating to job training and readiness;
- 1 relating to closing the digital divide; and
- 1 relating to small business support and development.

Role of the Review Panel

The role of the Review Panel will be to review the eligible proposals, receive presentations on each of the proposals, and make recommendations to the County Administrator for Phase 1 planning grants of \$5,000, the purpose of which are to fund the preparation of comprehensive grant applications for up to \$1.95M in Innovation Funds that will be considered in Phase 2. The Review Panel will also evaluate the comprehensive Phase 2 grant applications and make recommendations to the County Administrator on award of Innovation Funds. It is anticipated that serving on the Review Panel will require approximately 12-24 hours to review Phase 1 and Phase 2 applications and approximately 12 hours of interview time between both phases, so approximately a 24-36 hour time commitment over the two phases. Phase 1 work would likely occur in late February and Phase 2 evaluations would likely occur in June.

The Review Panel will be composed of 7 individuals, up to 3 of whom will be selected from nominations made by selected Board advisory bodies. The County Administrator's Office will make final selections of panelists from the pool of nominees according to the representation needs of the panel.

Request

We ask that **your body meet and vote to nominate up to 2 individuals** for consideration by the County Administrator. To be eligible for selection, panelists will need to meet the criteria below:

- Be knowledgeable in one or more of the service areas described above, preferably with “lived experience”.
 - Be able to commit the necessary time and energy, as described above, to the evaluation process
 - Have neither affiliation nor conflict of interest regarding any of the proposers (this will be determined during the final selection)
 - Be willing to maintain strict confidentiality throughout the entire process until recommendations are made public by the County Administrator
 - This is a volunteer opportunity without compensation
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