

**MENTAL HEALTH EXECUTIVE COMMITTEE
MONTHLY MEETING MINUTES
September 24, 2019 – Final**

Agenda Item / Discussion	Action /Follow-Up
<p>I. Call to Order / Introductions Chair, Cmsr. B. Serwin, called the meeting to order @ 3:43pm</p> <p><u>Members Present:</u> Chair, Cmsr. B. Serwin, District II Vice-Chair, Cmsr. L. May, District V Cmsr. John Kincaid, District II</p> <p><u>Members Absent:</u></p> <p><u>Other Attendees:</u></p> <p>Erika Raulston, Public Warren Hayes, MH Program Chief Lisa Cabral, (filling in for Exec. Asst.to the Mental Health Commission)</p>	Complete Audio Recording available
II. PUBLIC COMMENTS: none	
III. COMMISSIONERS COMMENTS: none	
IV. COMMITTEE CHAIR ANNOUNCEMENTS/COMMENTS: none	
<p>V. Approval of August 27th 2019 minutes.</p> <ul style="list-style-type: none"> Barbara motioned to approve the minutes and L. May second. Ayes: 2 	http://cchealth.org/mentalhealth/mhc/agendas-minutes.php
<p>VI. DISCUSS October 2nd retreat details and current planning</p> <ul style="list-style-type: none"> B. Serwin and L. May approved the draft retreat agenda and the approved agenda will be sent out to all CBO providers in initial invite. W. Hayes talked about logistics of how to run through the group report out at the retreat. L. Cabral will record the report outs and compile the responses for the November meeting. 	
<p>VII. UPDATE on plan for re-filling the role of Executive Assistant to the Mental Health Commission</p> <ul style="list-style-type: none"> W. Hayes discussed interviews are taking place and will continue through next week. L. May will participate in the second round of interviews. B. Serwin and L. May will conduct a formal interview with applicants using questions that the commission developed last year when interviewing for an Executive Assistant. W. Hayes informed attendees of the county process for filling positions and coordinated interview dates with B. Serwin and L. May on October 11th. 	
<p>VIII. DISCUSS results of September 23rd Family and Human Services Committee meeting regarding the Joint Update Mental Health Report with emphasis on addressing Psychiatric Emergency Services (PES) shortfalls</p> <ul style="list-style-type: none"> L. May had the impressions that the supervisors rushed the discussion of PES and this may have been due to previous MHC interactions with the Family & Human Services Committee. W. Hayes discussed the process of 	

<p>the supervisors responding to discussion topics.</p>	
<p>IX. PLAN for Commission collaboration with the other advocacy partners to address PES shortfalls, and a process and timeline for vetting the DRAFT Contra Costa County Community PES Advocacy Report</p> <ul style="list-style-type: none"> • B. Serwin discussed the first draft of the Community PES Advocacy Report that was written. The first draft was shared with the Quality of Care meeting last week and Karen Burt analyzed data that can be utilized in the draft. B. Serwin discussed the reconvening of the Behavioral HealthCare Partnership. W. Hayes discussed the importance for the MHC to collaborate with Behavioral HealthCare Partnership, CPAW, Children’s Teens and Young Adults which will be representative of all stakeholder entities. L. Cabral to send CTYA chair contact information to B. Serwin. 	
<p>X: Adjourned meeting at 4:33pm.</p>	