

To work through families and interagency collaborations to ensure that individuals, with mental illness in the justice system, are given respect, dignity and human rights.

**Justice Systems Committee Meeting**  
**Tuesday May 22, 2018 ♦ 2pm to 3:30pm**  
**Location: 1340 Arnold Drive, Martinez**  
**First floor conference room**

**AGENDA**

- I. Call to Order / Introductions- Chair**
- II. Public Comments**
- III. Commissioner Comments**
- IV. Announcements**
- V. APPROVE minutes from the April 24, 2018 meeting**
- VI. RECEIVE updates from Dr. Dan Batiuchok, Mental Health Program Manager for Juvenile Detention**
- VII. DISCUSS Committee members, attending other advisory body's meetings of interest, involving mental illness in detention, Juvenile Hall, the Assisted Outpatient Treatment Workgroup and Council on Homelessness**
- VIII. REVIEW and DISCUSS Committee Mission Statement**
- IX. REVIEW and DISCUSS Committee goals for 2018**
- X. DISCUSS agenda for June 26, 2018 meeting**
- XI. Adjourn**



**JUSTICE SYSTEMS COMMITTEE  
MONTHLY MEETING MINUTES  
April 24, 2018 – First Draft**

<b>Agenda Item / Discussion</b>	<b>Action / Follow-Up</b>
<p><b>I. Call to Order / Introductions</b> Commission Chair Gina Swirsding call to meeting to order @2:08pm</p> <p><u>Members Present:</u> Chair- Diana MaKieve, District II Vice Chair- Gina Swirsding, District I Geri Stern, District I Duane Chapman, District I, <i>pro tem</i></p> <p><u>Commissioners Absent:</u> Mike Ward, District V</p> <p><u>Other Attendees:</u> Jill Ray, Field Rep, District II Supervisor Anderson’s Office Jennifer Lewis, LCSW-Mental Health Clinical Specialist for Forensics Mental Health Sam Yoshioka, MHC Commissioner, District IV Barbara Serwin, Chair of Mental Health Commission (MHC) Liza A. Molina-Huntley, EA for MHC</p>	EA Transfer recording to computer
<p><b>II. PUBLIC COMMENTS-</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
<p><b>III. COMMISSIONERS COMMENTS</b></p> <ul style="list-style-type: none"> <li>• Gina- Article read, stated that courts are attempting to ban service therapy dogs in court, for victims of crime, during proceedings. Brought for public attention to gain advocacy support and efforts. Service therapy pets are very expensive, not affordable for most patients suffering with mental illness; yet, very important for patients. Uncertain if article was directed from Federal, State or local courts.</li> </ul>	*will provide a copy of the article and forward to EA. Would like support, from MHC, for advocacy efforts
<p><b>IV. ANNOUNCEMENTS</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
<p><b>V. Approval of February 27, 2018 minutes.</b></p> <ul style="list-style-type: none"> <li>• <b>Diana MaKieve moved to motion, second by Geri Stern, to approve the minutes.</b></li> </ul> <p><b>Vote: 4-0-0</b> <b>Ayes: Gina Swirsding, Diana MaKieve, Geri Stern and Duane Chapman</b> <b>Abstain: none</b> <b>Absent: Mike Ward</b></p>	

**VI. DISCUSS membership and Committee roles**

- Requests volunteers for Chair and Vice Chair Committee roles
- Gina would no longer like to continue on as the Committee Chair, is comfortable with serving as the Vice Chair
- Diane volunteers and accepts role as the new Chair for the Justice Systems Committee for 2018

**MOTION TO CONFIRM and APPROVE, Diana MaKieve as the new Chair for 2018, and Gina Swirsding as the Vice Chair, FOR THE 2018 JUSTICE SYSTEMS COMMITTEE. Duane Chapman moves to motion, Geri Stern seconds the motion.**

**VOTE: 4-0-0**

**YAYS: Duane Chapman, Geri Stern, Diana MaKieve and Gina Swirsding  
NAYS: none ABSTAIN: none ABSENT: Mike Ward**

- New Chair will discuss with member, Mike Ward, alternatives to continue Committee membership and will inform/update EA
- Committee members would like to explore possibilities of a change in either day, time or both, for meetings, to keep current members on board.
- Will continue discussion in two months, at the June 26 meeting. Committee may consider separating from same day, as the Executive Committee meeting.
- Considerations mentioned were: third Wednesday at 3:30pm, fourth Wednesday at 3:30pm, and fourth Thursday at 3:30pm. The greatest possibility being the fourth Wednesday of the month at 3:30pm. The Executive Committee will not change day or time.
- Vice Chair of MHC, Duane Chapman, suggested that the Committee should wait to discuss the matter further with all members and to allow additional time before making a decision. In the meantime, he volunteered, to commit to continue on as a *pro tem member*, until the matter is resolved.
- It is vital the Justice Systems Committee continues meeting and working, on a regular basis due to the importance of current initiatives; such as, "Stepping Up," Prop 47 being implemented in Antioch, and improvements and changes being made in detention for mental health patients. It is important for the Committee to be informed and updated on a regular and ongoing basis.
- Would like to define the Committee roles, regarding attending and committing to other relevant meetings, to gain more knowledge pertaining to the justice systems throughout the county.
- One meeting to be considered is the Criminal Justice Commission Delinquency Prevention meeting, held at the Walnut Creek Courts, on the first Wednesday of every month, same day as the MHC meeting.
- The next Rapid Improvement event will be in the fall.
- Community Advisory Board for Reentry (AB109-meets monthly and an advisory body for the CCP) and the Community Corrections Partnership (CCP- is created by legislation and has a mandatory membership: Sheriff, courts, District Attorney's office, Behavioral Health, probation. It is an advisory board to the Board of Supervisors and meets quarterly)
- Committee requests a listing of all the County's advisory bodies, so they may view and decide which meetings to attend
- The Justice Systems members, or a member, will ask to attend or be included in the next Rapid Improvement Event (RIE), focused on detention mental health. EA will provide the link.
- EA will forward a link to the website to access the listing of approximately 80 different advisory bodies. Each member can view the list, day and time of the meetings and choose to receive notification reminders
- Jill encouraged members to inquire more about the Rapid Improvement Event and to watch the videos on the website provided. Great opportunity

**\*MOTION- approving Diana MaKieve as the new Chair for Justice Systems Committee and Gina Swirsding will be the Vice Chair for 2018.**

**\*REVIEW and continue discussion regarding exploring changing meeting day/time to keep membership, within two months, (June 26). Not to conflict with other meetings day/time.**

**\*To view Rapid Improvement Event (RIE) Report out event videos go to website at:  
<http://cchealth.org/video/2018-0323-dh-report-out.php>**

**\*\*Link to access advisory body list on county website:  
<http://www.co.contra-costa.ca.us/3418/Appointed-Bodies-Committees-and-Commissi>**

**\*\*\* J. Lewis, Forensics Program, will inform EA of the next Prop 47 meeting, to forward invitation to the JS Committee members**

<p>for involvement in mental health detention. Key people are invited to participate in the weeklong event. The MHC Chair is invited to participate.</p> <ul style="list-style-type: none"> <li>• The overall goal is, for all patients to receive the same quality of care, throughout the mental health system. The main focus is the patient. Patients are interviewed during the event to obtain input regarding improvements.</li> <li>• The Chair would like members of the Committee, to commit to attend, outside meetings that are most relevant to the Committee to gain knowledge and involvement. Would like members to review the list and choose the top three and report back to the Committee</li> <li>• Assisted Outpatient Treatment Workgroup (AOT) is a suggested meeting</li> <li>• Prop 47 program in Antioch, has a meeting that is relevant, CoCo LEAP (Law Enforcement Assisted Diversion Program) plus. First local advisory committee was held recently in April, and will be open to the public. Jennifer Lewis will inform the EA of the next meeting, to forward invitation to the JS Committee members</li> <li>• Juvenile Justice Commission will be meeting in closed session</li> <li>• Delinquency Prevention Commission meeting is on Wednesday, May 2, from 6:15pm to 7:30pm, located at the Walnut Creek Court House. Located for public transportation convenience</li> <li>• Mental Health Evaluation Team (MHET) is a county internal team, not subject to public meetings. Updates can be provided by the Forensics Division</li> <li>• Crisis Response Teams, both for adults and children, will be implemented soon, and may also be of interest to the Committee and will be under the Forensics Division oversees the program</li> <li>• The teams are jurisdictional and divided by: east, central and west counties.</li> <li>• The next fiscal year, the AB109 budget will be allocating \$500,000 of funds, to the MHET program</li> <li>• The CCP (meets quarterly) and CAB (Community Advisory Board meets monthly) meetings are to be considered</li> <li>• New Chair would like members to consider sharing the responsibility of co-chairing the next AOT workgroup meeting</li> </ul>	
<p><b>VII. REVIEW and DISCUSS the Committee’s Mission Statement</b></p> <ul style="list-style-type: none"> <li>• New Chair, Diana MaKieve, approves of the current mission statement, stated that it encompasses the goal and purpose of the Committee</li> <li>• The Chair suggested that members review the Committee’s mission statement and provide input for the next meeting</li> <li>• Sam noted that the mission statement has the word “criminal” rather than “Justice,” all agreed to change the wording and include “families” in the mission statement. Include that the families, and the people in the justice system, have basic medical and mental health services</li> </ul> <p><b>MOTION: Geri Stern moved to remove the word “criminal” from the mission statement and change the word to “justice”. Duane Chapman seconds the motion</b></p> <p><b>VOTE: 4-0-0</b></p> <p><b>YAYS: Duane Chapman, Geri Stern, Gina Swirsding and Diana MaKieve</b></p> <p><b>NAYS: none ABSTAIN: none ABSENT: Mike Ward</b></p> <p><b>New Mission Statement will read:</b></p> <p><b>“That individuals in the Justice System are given respect, dignity and human rights”</b></p> <ul style="list-style-type: none"> <li>• <b>The members will review the statement, and provide input, regarding how to incorporate the suggestions made, into the Committee’s mission statement</b></li> </ul>	<p><b>*The Committee members will review the mission statement and discuss/provide further changes at the next meeting on 5/22/18</b></p>
<p><b>VIII. REVIEW and DISCUSS Committee’s goals for 2018</b></p> <ul style="list-style-type: none"> <li>• Goals were stated in the annual report, created by the 2017 Chair, Gina Swirsding</li> </ul>	<p><b>*Members will provide goals to the Committee, at the next meeting</b></p>

<ul style="list-style-type: none"> <li>• It was discussed and suggested that the Mental Health Commission and the standing Committees, help collaborations, working with the Behavioral Health Director and the Board of Supervisors, advocating with both. Issues or matters that arise from the Community should be forwarded to the Behavioral Health Director to address. It is important for Commissioners to gain knowledge on how the system works, and helps facilitate affects. Best for efforts to be collaborative.</li> <li>• Discussion suggested, for members to refer and utilize the Mental Health Commission’s Mandated Responsibilities, as stated and pursuant to the Welfare and Institutions Code Section 5604.2 (a) and (b)</li> <li>• Vice Chair, Duane Chapman, reminded members that the role of the MHC, as Commissioners, is to work in a partnership with the Behavioral Health staff members and bring matters to and advise the Behavioral Health Director and the Board of Supervisors. Not to make changes, oversight or enforce. It is to advocate and work together towards improvement</li> <li>• <b>The Chair suggests that members help identify the Committee’s goals for 2018</b></li> <li>• <b>Assure that the Committee is represented, at meetings of interest, to share the knowledge, information and updates with the Committee and the Commission. So that each member has individual responsibilities towards attending outside meetings, and communicates when not possible to members, so that other members can attend.</b></li> </ul>	<p><b>*Members will provide names, day, time and location of potential meetings of interest</b></p> <p><b>*Members can forward their goals/ideas to the EA and the Chair. Adhering to meeting Brown-Act Regulations. Discussion will continue at the next meeting on 5/22/18</b></p> <p><b>*Discussions can be one on one, not collectively</b></p>
<p><b>IX. REVIEW and DISCUSS 2017 Committee Annual Report-</b></p> <ul style="list-style-type: none"> <li>• The annual report, for 2017, was completed by Gina Swirsding</li> </ul> <p><b>MOTION MADE BY GINA SWIRSDING, TO APPROVE THE ANNUAL REPORT TO FORWARD TO THE MENTAL HEALTH COMMISSION, SECONDED BY DUANE CHAPMAN</b>  <b>VOTE: 4-0-0</b>  <b>YAYS: Diana MaKieve, Duane Chapman, Geri Stern and Gina Swirsding</b>  <b>NAYS: none ABSTAIN: none ABSENT: Mike Ward</b></p>	<p><b>*Annual report forwarded to the Chair, Barbara Serwin, of the MHC – present at meeting</b></p>
<p><b>X. DISCUSS agenda for May 22, 2018 meeting:</b></p> <ol style="list-style-type: none"> <li><b>1. REVIEW and continue DISCUSSION regarding potential changes to the Committee’s Mission Statement</b></li> <li><b>2. DISCUSS and identify Committee’s goals for 2018</b></li> <li><b>3. DISCUSS and identify roles, and potential advisory body meetings of interest, to the Justice Systems Committee</b></li> <li><b>4. RECEIVE updates, regarding the Prop 47 starting in Antioch, with Dr. Jan Cobaleda-Kegler, Adult and Older Adult Program Chief</b></li> </ol>	<p><b>*EA will provide members with the link to view advisory bodies listing</b>  <b>*members will list their top three selections and forward them to the EA and Chair</b>  <b>*members will provide goals and forward to EA and Chair</b>  <b>*members will review and provide input/changes to the Committee’s mission statement</b>  <b>*all the above will be discussed at the next meeting</b></p>
<p><b>XI. Adjourn Meeting at 3:29pm.</b></p>	

# JUSTICE SYSTEMS

## Mission Statement

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- ❖ **To work through families and interagency collaborations to ensure that individuals, with mental illness in the justice system, are given respect, dignity and human rights.**