

**MHSA-FINANCE Committee
MONTHLY MEETING MINUTES
February 16, 2017 – FINAL**

Agenda Item / Discussion	Action / Follow-Up
<p>I. Call to Order / Introductions Vice-Chair, Douglas Dunn, called the meeting to order at 1:02pm.</p> <p><u>Commissioners Present:</u> Douglas Dunn, District III Sam Yoshioka, District IV Diana MaKieve, District II Duane Chapman, District I (arrived @1:12pm)</p> <p><u>Commissioners Absent:</u> Lauren Rettagliata, District II</p> <p><u>Other Attendees:</u> Joseph Ortega, RN, Program Stephanie Chenard, Program Manager Warren Hayes, Mental Health Program Chief Robert Thigpen, Adult Family Services Coordinator Adam Down, Behavioral Health Administration Jill Ray, Field Representative, District II Liza A. Molina-Huntley, MHC Executive Assistant</p>	<p>Executive Assistant:</p> <ul style="list-style-type: none"> • Transfer recording to computer. • Update Committee attendance
<p>II. Public comments: None</p>	
<p>III. Commissioners comments: EMS 5150 SUMMIT will be on February 22, from 8am to 4:30pm, at John Muir Medical Center on Ygnacio Valley Road in Walnut Creek. Purpose to gain perspective regarding Section 5150</p>	
<p>IV. Chair comments: None</p>	
<p>V. Review and Discuss MHSA Program and Fiscal Review for Augmented Board and Care- Joseph Ortega, RN and Stephanie Chenard</p> <ul style="list-style-type: none"> • There are a total of eight facilities that are funded by MHSA: Divine Home, Modesto Residential, Oak Hills, Family Courtyard, Pleasant Hill Manor, Woodhaven, and Williams (Vallejo site). • The reviews and reports are completed for all the sites stated. 	

<ul style="list-style-type: none"> • In addition to these sites there are PEI facilities, not funded by MHSA. The Jewish Family and Community Services (JFCS-East Bay) in Walnut Creek is a PEI facility. • A total of 24 board and care facilities receive realignment funds, eight of these receive MHSA funds, which were previously stated. • The report included in the agenda packet for the MHSA Finance Committee meeting on 2/16/17, summarizes the findings of the following three board and care facilities: United Family Care, LLC- dba Family Courtyard in West County, Oak Hills in East County and Woodhaven in Central County. • All three facilities were visited by both presenters and they visited and interviewed the staff along with evaluating the facilities • The purpose of the reviews was to evaluate <ul style="list-style-type: none"> a) the effective use of funds provided by MHSA to provide results for improving the facilities b) as a support mechanism for the CCC-MHSA Three year plan c) ensure compliance with statute, regulations and policy • The above is to ensure the improvement of services for the community. (see report) 	
<p>VI. Approval of January 19, 2017 minutes.</p> <ul style="list-style-type: none"> ❖ Duane moved to motion, seconded by Sam <p>Vote of 4-0-0. Vote: Ayes: Doug, Sam, Duane, Diana Nays: None. Abstain: None. Absent: Lauren</p>	
<p>VII. REVIEW Contra Costa Health Services 1991 and 2011 Realignment Spending Information for Fiscal Year 2013-2014</p> <ul style="list-style-type: none"> • For the years of 2013-2014, over \$17 million was spent in providing services for adults and approximately \$19 million was spent in providing services for children with mental health needs • The numbers reflected include Children clinics located in Central, West and East county and county outpatient programs in hospital and residential services, Children and Family Services, Juvenile Assessment Services and Head Start. • The numbers reflected for adult services include clinics located in Pittsburg (PHC), Concord clinic, El Portal clinic and Older Adult 	

<p>Program</p> <ul style="list-style-type: none"> • Numbers show trends and are approximations. • (See report) 	
<p>VIII. REVIEW and DISCUSS Realignment Spending information projected for 2016-2017</p> <ul style="list-style-type: none"> • MHSA Three year plan will give additional details and data, both qualitatively and quantitatively. The Needs Assessment report for 2016 will be part of the MHSA Three Year plan. • Projected numbers for 2016-2017 will reflect a 3 ½ % cost of living increase. (See report) 	
<p>IX. REVIEW and ACCEPT MHSA/FINANCE YEAREND REPORT FOR 2016 Editing and corrections will be made by Executive Assistant for MHC, as instructed.</p> <p>❖ Duane moves to motion, Diana seconds, to accept the report, with corrections as stated by the committee members.</p> <p>All in favor to accept report VOTE: 4-0-0 Attendees: Doug, Diana, Sam, Duane Absent: Lauren</p>	<p>EA complete revisions and submit to Executive Committee for approval</p>
<p>X. REVIEW AB109 regarding expenditures for lab, pharmaceuticals/pharmacy, clinicians, Community Health Workers, Psychiatrist, shelter beds and Mental Health Court</p> <p>❖ Doug moved to motion to move this item to the March 16 meeting, Diana seconds VOTE: 4-0-0 Present: Duane, Doug, Diana, Sam Absent: Lauren</p>	
<p>XI. Adjourned at 2:50pm</p>	

Respectfully submitted,
Liza Molina-Huntley
Executive Assistant to the Mental Health Commission
CCHS Behavioral Health Administration
Minutes approved on 3/16/17