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COMPLAINT, INCIDENT, AND NOTIFICATION REPORT FORM

Type (Circle One): C I N

CASE NUMBER: 200625 - 01

Received Date: 06/25/20 Received Time: 1700 H Received By: 1222 Lead: 1222
 Incident Date: 6/25/20 Incident Time: 1400 H Assigned to: SH Assigned Date: 6/25/20

COMPLAINANT / REPORTING PARTY:

Name: Chief St Germain RP is from Facility Anonymous
 Organization: MOTCO Cal OES # (if applicable) _____
 Primary Phone Number: (925) 246-4024 Secondary Phone Number: _____
 Email: _____
 Address: 410 Norman Ave
 City: Concord State: CA Zip Code: 94565

FACILITY / LOCATION OF INCIDENT:

Name: MOTCO (mail room) CUPA Facility I.D.: 775511
 Phone Number: same
 Address: same Unit: _____
 City: _____ State: _____ Zip Code: _____
 Location Description:

INITIAL INCIDENT DESCRIPTION:

Suspicious package

INCIDENT TYPE / DESCRIPTION:

Community Warning System Level (Circle Highest Level): N/A 0 1 2 3

| FACILITY | ISO / MCAR | TRANSPORTATION | MISCELLANEOUS |
|--|---|-------------------------------------|--|
| <input type="checkbox"/> Fire or Explosion | <input type="checkbox"/> Fatality (one or more) | <input type="checkbox"/> Tank Truck | <input type="checkbox"/> Storm Drain/Creek |
| <input type="checkbox"/> Spill or Release | <input type="checkbox"/> > 24 hrs. Hospital, 3 or more people | <input type="checkbox"/> Railroad | <input type="checkbox"/> Drug Lab |
| <input type="checkbox"/> Startup or Shutdown | <input type="checkbox"/> Flammable Vapor Cloud | <input type="checkbox"/> On Water | <input type="checkbox"/> Disposal/Abandonment |
| <input type="checkbox"/> Flaring | <input type="checkbox"/> > 5,000 lbs. | <input type="checkbox"/> Pipeline | <input type="checkbox"/> Odor Complaint |
| <input type="checkbox"/> Upset | | <input type="checkbox"/> Fuel Tank | <input checked="" type="checkbox"/> Other: suspicious mail |

Time Enroute to Scene: 1725 H Time Arrived On Scene: 1740 H Time Departed From Scene: 1930

REFERRED TO OTHER AGENCY:



• Contra Costa Behavioral Health Services • Contra Costa Emergency Medical Services • Contra Costa Environmental Health & Hazardous Materials Programs •
 • Contra Costa Health, Housing & Homeless Services • Contra Costa Health Plan • Contra Costa Public Health • Contra Costa Regional Medical Center & Health Centers •

DTSC STATE FUNDING (if applicable):

CLU/ERER Number:

STORMWATER STATUS (if applicable): Actual Discharge Potential Discharge**AGENCIES ON SCENE OR NOTIFIED:**

| <u>Agency Type</u> | <u>Agency</u> | <u>O/N</u> | <u>Contact Person</u> | <u>Phone Number</u> | <u>Case Number</u> |
|--------------------|-----------------------|------------|-----------------------|---------------------|--------------------|
| Fire Department | Motco Fire | O | | | |
| Law Enforcement | Motco PD | O | Chief Michael Davis | 925-246-4601 | |
| Air District | | | | | |
| State OES | | | | | |
| Federal | FBI | N | Todd Piantidosi | FBI dispatch | |
| Air Force | Travis AFB Bomb Squad | O | | | |
| | | | | | |
| | | | | | |

REPORT:

The facility reported a suspicious mail package to the 95th Civil Support Team (CST) but the CST advised MOTCO to contact the local hazmat team to provide assistance. MOTCO also contacted the Travis AFB explosives team to provide support. Contra Costa County Health Services Hazardous Materials (CCCHSHMP) Emergency response team and Travis AFB EOD team worked together to evaluate the suspicious package.

The Travis AFB team evaluated the package first for explosives. Based on their evaluation and x-ray of the package they determined that it was safe for CCCHSHMP team to perform a white powder protocol on the mail package. CCHSHMP performed a pre-entry briefing at 1845 and began entry at 1900. The entry team was tasked with evaluating the contents of the package for pH, solubility, oxidizer, presence of protein, anthrax, ricin and (if possible) use the Razor PCR to evaluate for other biohazards. The entry team did not observe anything in the suspicious package other than paper. The entry team processed the contents of the suspicious package into individual plastic bags and turned over to MOTCO PD for evidence. The CCCHSHMP team placed papers into plastic bags so that they could be handled and evaluated by MOTCO PD without worry of potential cross-contamination. The entry team exited the hot zone at 1915 H. Photos of the outside of the suspicious package are attached for reference.

Additional Required Items: Bill of Lading, Request for Invoice, and Site Safety Plan

Report Prepared by: SH