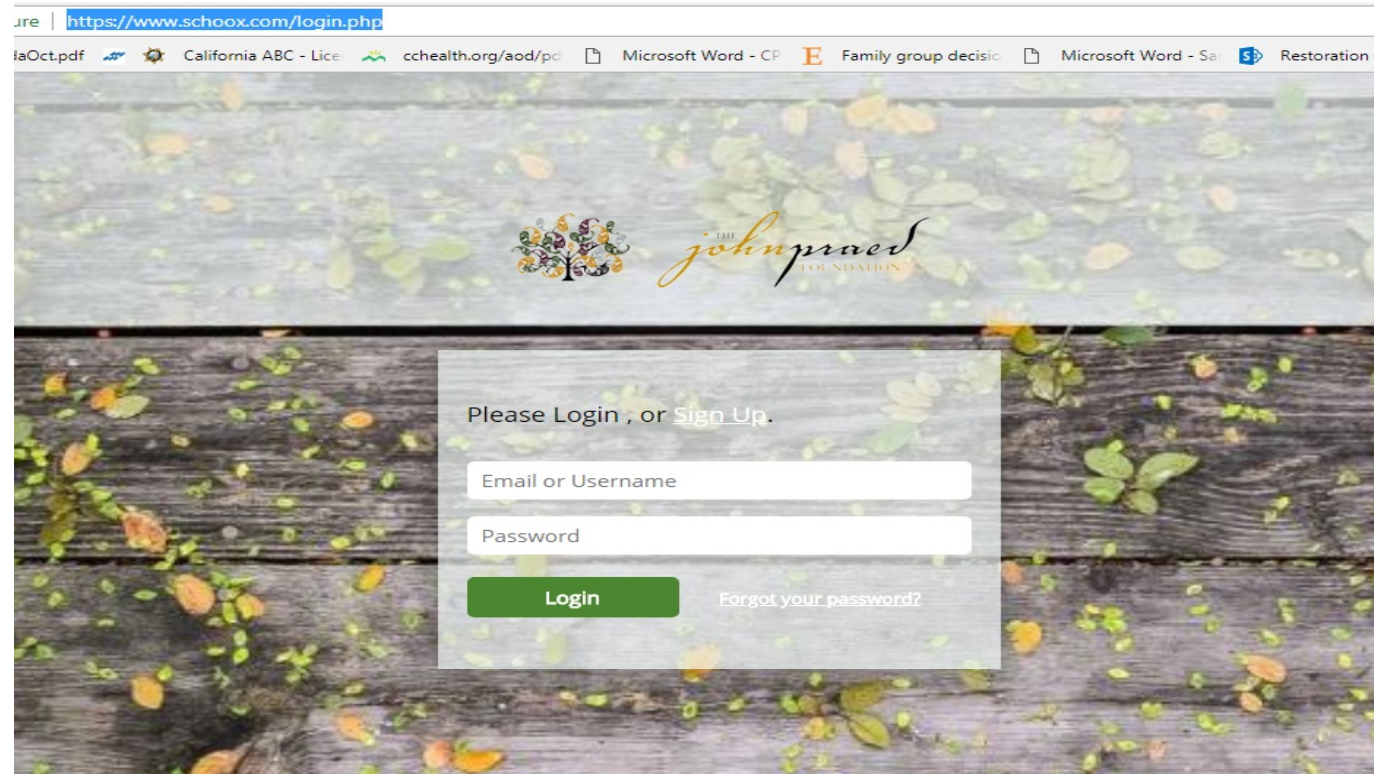


CANS Recertification Instructions for Contra Costa Behavioral Health Services Providers



<https://www.schoox.com/academy/cansacademy>

Returning User

- Go to the login site at: <https://www.schoox.com/login.php>
- Enter your User Name and Password
- Select *Login*

Forgot Password

- If you have forgotten your password select the *Forgot Password* link and enter the email you used to register.
- A link to reset your password will be sent to the email associated with the account.
- Follow emailed instructions.

****Schoox.com works best on Firefox or Chrome. Use on Internet Explorer is not recommended***

Retaking Your Certification Test

- Hover over “Training” at the top of the page, and then click on “Bundles”

The screenshot shows the Schoox website interface. The top navigation bar includes links for Home, Me, Training, Content, Tools, Manage, and My Schoox. The Training menu is expanded, showing options for My Training, Courses, Bundles, Curricula, and Events. Two red arrows point from the 'Bundles' option in the Training menu to the calendar view below. The calendar view is titled 'Hi Claire' and shows a calendar for July 2019. The calendar has tabs for Day View, Week View, and Month View. The current view is the Month View, showing a grid of dates from Monday to Sunday. The date 5th is highlighted in blue. The calendar also includes a search bar for 'Type Zip Code or Address' and a 'View All Events' link.

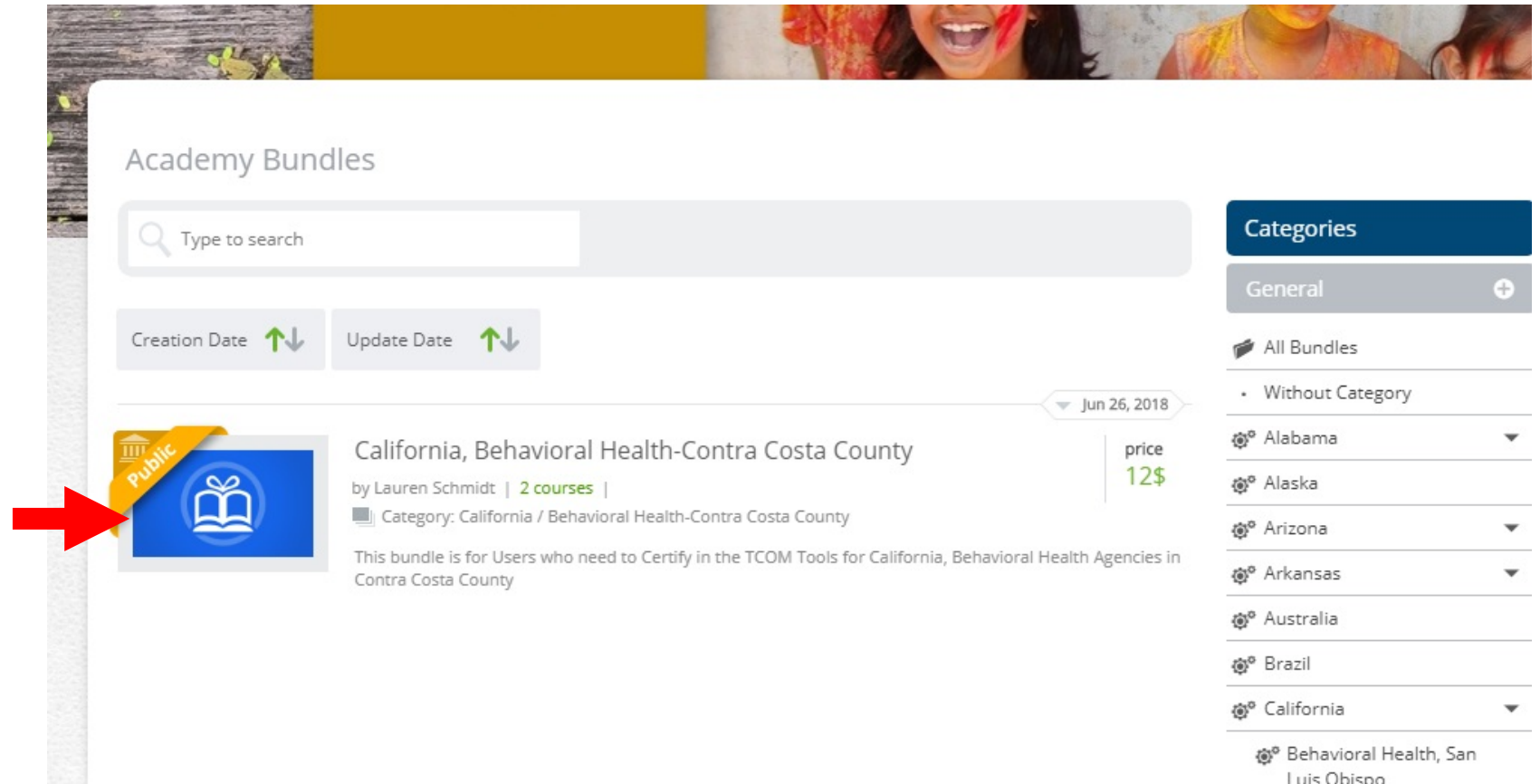
Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14

Events listed in the calendar:

- 6a CANS-NY General Training (on Tue 9 and Wed 10)
- 6a CANS-NY Supervisory Training (on Wed 10 and Thu 11)
- 9a Contra Costa County Child and Adolescent Needs and Strengths (CANS) Training (on Fri 12)


Retaking Your Certification Test

- Click on “California, Behavioral Health- Contra Costa County”



The screenshot shows the 'Academy Bundles' page. At the top, there's a search bar with the placeholder text 'Type to search'. Below the search bar are two filters: 'Creation Date' and 'Update Date', each with a green up/down arrow icon. The main content area displays a bundle titled 'California, Behavioral Health-Contra Costa County' by Lauren Schmidt, consisting of 2 courses. The bundle is marked as 'Public' with a yellow ribbon icon. A red arrow points to this bundle. To the right of the bundle title, the price is listed as '12\$' with a green 'price' label. Below the bundle title, the category is listed as 'Category: California / Behavioral Health-Contra Costa County'. A description states: 'This bundle is for Users who need to Certify in the TCOM Tools for California, Behavioral Health Agencies in Contra Costa County'. On the far right, there is a 'Categories' sidebar with a 'General' section and a list of regions: All Bundles, Without Category, Alabama, Alaska, Arizona, Arkansas, Australia, Brazil, and California. The 'California' option is currently selected.

Retaking Your Certification Test

This bundle is offered by:  Praed Foundation
Collaborative Training Website (TCOM) Average Rating: ★★★★★


Redeem

\$12

/annually


# of Users	Per User	Total
<input type="text" value="1"/>	\$12	\$12

Buy Now




California CANS 50 1.0

Education


 Praed Foundation Collaborative

Course Price: Included 3 Reviews ★★★★★




Contra Costa CANS 1.0

Education


 Praed Foundation Collaborative

Course Price: Included 0 Reviews ★★★★★



Contra Costa County ANSA 1.0

Education


 Praed Foundation Collaborative

Course Price: Included 0 Reviews ★★★★★

- You will see a selection of courses and choose the one you need to take (“Contra Costa CANS 1.0”)
- **If your course has an “Enrolled” stamp over it, you can simply click on it to access the course and skip to page 8 of this document.**
- **If your course does not have an “Enrolled” stamp, you will need to repurchase the course by entering the promo code on the following page**

5

Retaking Your Certification Test

This bundle is offered by:  Praed Foundation
Collaborative Training Website (CANS)

Redeem

\$12 /annually

# of Users	Per User	Total
<input type="text" value="1"/>	\$12	\$12

Buy Now



- Enter promo code in the box.
If you do not already have a promo code, email your name and the name of the agency or clinic you work at to CANSPSC@cchealth.org
- Select *Redeem*
- Once a valid promo code has been entered, the price will change to *Free* and you can select *Enroll*
- Click on the course

Retaking Your Certification Test

The screenshot shows a web application interface for a course catalog. At the top, there is a navigation bar with links: Home, Me, Training, Content, Tools, Manage, My School, and an icon for a person. Below the navigation bar, there are several filter buttons: 'All Active' (with a dropdown arrow), 'All Languages' (with a dropdown arrow), 'Alphabetical A-Z', 'Creation Date' (with up/down arrows), 'Update Date' (with up/down arrows), and 'Priority' (with up/down arrows). To the right of these filters, there is a 'General' tab and a list of 'All Courses'.

The main content area displays three course cards:

- Action Planning Development**: 13 steps | 3 reviews. This training goes over the approach for translating a completed TCOM tool (CANS, ANSA, FAST, etc...) into an Action Plan (e.g., case, service, treatment plan). It is marked as 'Public' with a yellow banner. The date 'Nov 8, 2018' is shown.
- Contra Costa CANS 1.0**: 65 steps | No reviews. This is the Contra Costa CANS Certification Course. It is marked as 'Private' with a pink banner. The date 'Aug 9, 2018' is shown. A red arrow points to this course.
- California CANS 50 1.0**: 31 steps | 3 reviews. This is the California CANS 6-21 Certification Course. It is marked as 'Private' with a pink banner. The date 'Jul 5, 2018' is shown.

On the right side, there is a list of locations with a gear icon next to each: Alabama, Alaska, Arizona, Arkansas, Australia, Brazil, Canada, Casey Family P, Colorado, Compliance Co, Connecticut, Delaware, District of Colu (Washington D), England, and Florida.

- Select “Contra Costa CANS 1.0” for **CANS**

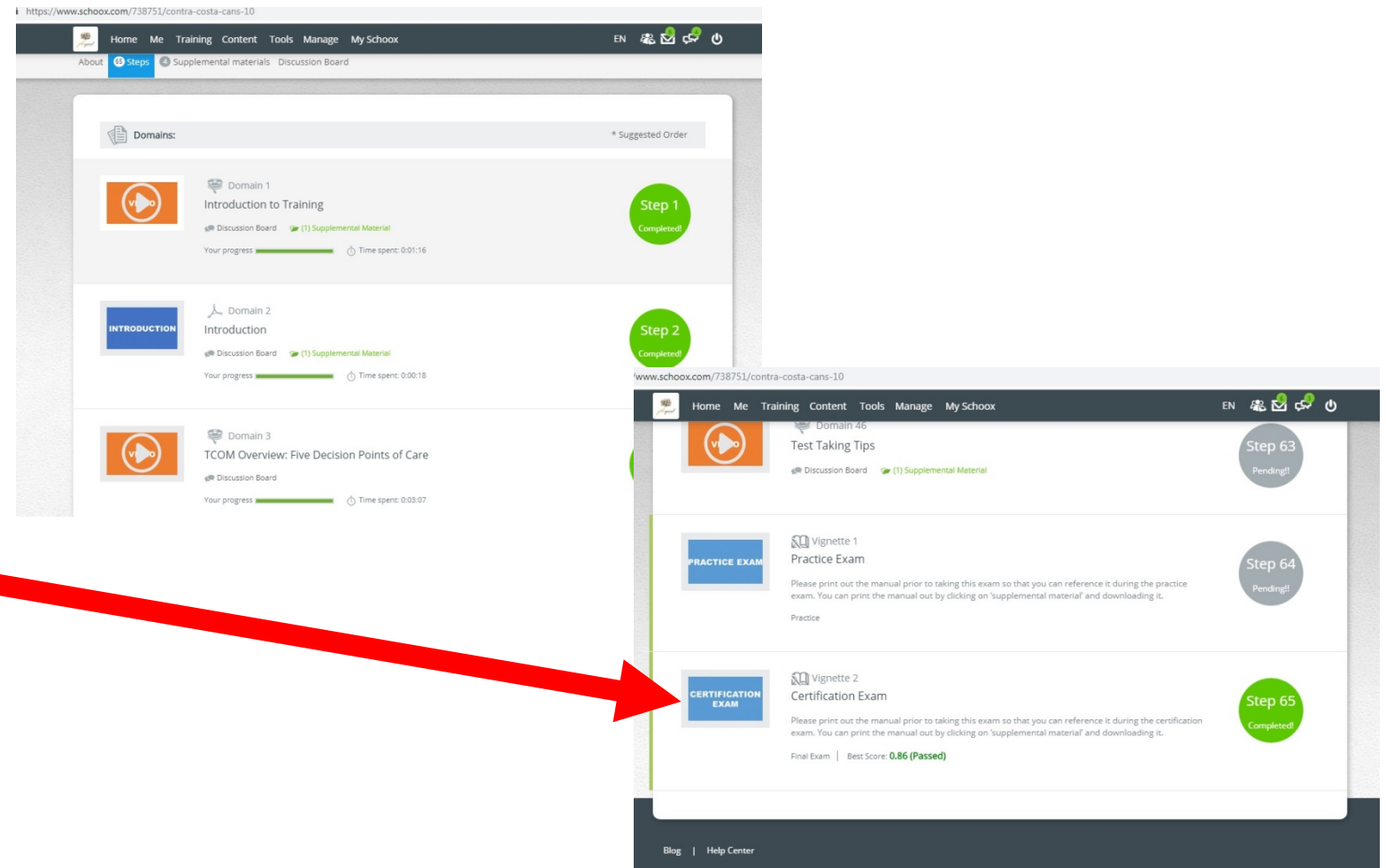
Retaking Your Certification Test

- Make sure to download the **CANS Manual** and other helpful guides in the “Supplemental materials” section if you don’t have them already
- You will need to reference your **CANS Manual** when doing the test

The screenshot displays the Contra Costa CANS 1.0 website. The top navigation bar includes links for Home, Me, Training, Content, Tools, Manage, and My School, along with user icons and a power button. The main header features the Contra Costa County seal and the text 'Contra Costa CANS 1.0'. Below this, it shows '65 Steps' and '4 Supplemental materials'. A progress bar indicates 'Total Progress' and 'Total Time 1:45:34', with a note 'Completed 1 time(s)'. The 'Supplemental materials' section is highlighted with a red arrow, showing a list of downloadable documents: 'Contra Costa Behavioral Health Services Child and Adolescent Needs and Strengths Ages Birth-21', 'CANS User Tip Sheet', 'TCOM Needs and Strengths', and 'TCOM Training Tips'. Each document has a 'Download' button.

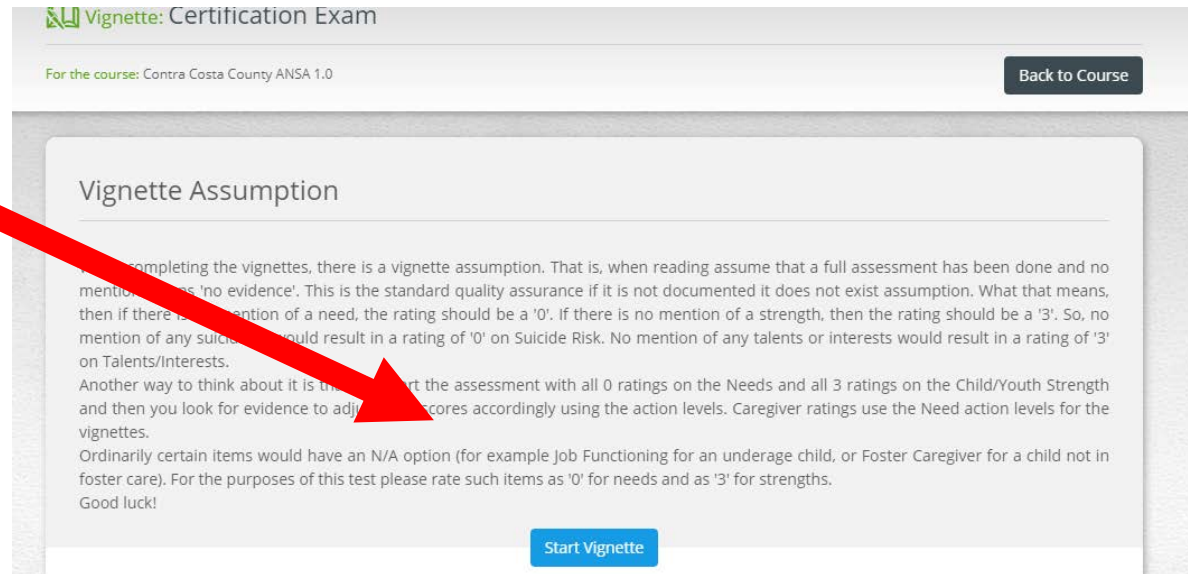
Retaking Your Certification Test

- In the “Steps” section, scroll all the way down to the “Certification Exam



Retaking Your Certification Test

- Click “Start Vignette” to begin the Certification Exam



Retaking Your Certification Test

1. The case vignette will be at the top of the screen for you to read.

2. You will score each item below, organized by domains

For the course: Contra Costa County ANSA 1.0 [Leave Vignette](#)

Vignette Assumption

Story:

Tanner

Tanner is a 29-year-old male who is married to Jill and living in a trailer at a campground. Tanner was recently picked up on DUI charges and has lost his license to drive for the next six months, and his wife must now drive him around every day. Tanner and Jill often get into loud arguments over Tanner's excessive drinking and recent DUI charge. Jill says Tanner does not think about consequences when he gets into the car drunk. Tanner denies behaving impulsively but does admit that his judgment does become impaired when he drinks. Tanner and his friends play pool weekly at the bar. Jill wishes he would play at a friend's house so he would not be as tempted to buy alcoholic drinks.

Tanner is a mechanic, but just recently lost his job due to missing work and coming in late. Tanner dropped out of high school when he was 16 and feels like it is too late to get his GED. Tanner and Jill have moved several times over the last year due to lack of jobs. Tanner states that he does not go to bed until 2 or 3 in the morning and is then back up by 7 or 8. Since Tanner is unemployed and can't drive

🕒 01:59:44 Section: #1 of 5 [Next Section](#)

Strengths	0	1	2	3
0. Centerpiece strength. Central to planning				
1. Family Strengths	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Once you are ready to move on to the next domain, click “Next Section”

- You can always go back to a previous section when you need to

Accessing Your Certificate

- Once you are finished with your exam, you should immediately get a score
- When you achieve a passing score of .70 or above, you will automatically be assigned a certificate
- You can find your certificate by hovering over “Me” at the top of the page and clicking “My Certificates”

